



## **LAKE MARY CITY COMMISSION**

**Lake Mary City Hall  
100 N. Country Club Road**

**Regular Meeting  
AGENDA  
THURSDAY, APRIL 16, 2026 7:00 PM**

- 1. Call to Order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes**
  - A. Approval of Draft City Commission Meeting Minutes for April 2, 2026**
- 6. Special Presentations**
  - A. City Employee of the 1st Quarter 2026 - PFC Brad Dula (Kevin Pratt, Police Chief)**
  - B. Proclamation - Municipal Clerk's Week (Amber Branton, City Clerk)**
  - C. Proclamation - Building Safety Month (Sabreena Colbert, Community Development Director)**
- 7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**
- 8. Unfinished Business**
- 9. New Business**

**10. Other Items for Commission Action**

**11. City Manager's Report**

**A. Items for Approval**

- a. **Binding Cost Estimate with Duke Energy One, Inc. for Service Conversions Relating to the Undergrounding of Power Lines**

**B. Items for Information**

- a. **Monthly Finance Report**

**C. Announcements**

**12. Mayor and Commissioners Report**

**13. City Attorney's Report**

**14. Adjournment**

**UPCOMING MEETINGS: May 7, 2026**

**THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE**

**Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.**

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.**

**If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.**

**NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.**



## LAKE MARY CITY COMMISSION

Lake Mary City Hall  
100 N. Country Club Road

Regular Meeting  
**MINUTES**  
THURSDAY, APRIL 16, 2026, 7:00 PM

**NO VIDEO RECORDING WAS MADE FOR THIS MEETING.**

1. The meeting was called to order by Mayor Mealor at 7:00.
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Roll Call**

David Mealor, Mayor  
Colleen Taylor, Deputy Mayor  
Jordan Smith, Commissioner  
Nicholas Carlin, Commissioner  
Justin York, Commissioner  
Kevin Smith, City Manager  
Aerial McCann, Acting City Attorney  
Kevin Pratt, Police Chief  
Brent Mason, Finance Director  
Sabreena Colbert, Community Development Director  
Bryan Nipe, Parks and Recreation Director  
Danielle Koury, Public Works Director  
Allison Marcous, Human Resources Director  
Dave Dovon, Assistant Public Works Director  
Andrew Watts, Police Lieutenant  
Robert Judges, Police Lieutenant

Joseph Gowen, Police Lieutenant  
Richard Ferguson, Police Sergeant  
Sorrel Henley, Support Services Manager  
Katie Fries, Accreditation Manager  
Michelle Hernandez, Police Officer First Class  
Joseph Alberts, Police Officer First Class  
Brad Dula, Police Officer First Class  
Miguel Conde, City Engineer  
Sydney Boswell, Planner  
Marlene Mercer, Code Enforcement Officer  
Bobbie Jo Keel, Permitting Services Manager  
Willie Reed, Building Inspector  
Joe Lancaster, Building Official  
Tom Rhodes, Network Specialist

## **5. Approval of Minutes**

### **A. Approval of Draft City Commission Minutes for April 2, 2026**

**Commissioner Smith made a motion to approve the Draft City Commission Minutes for April 2, 2026. Deputy Mayor Taylor seconded the motion, and the motion was approved unanimously.**

## **6. Special Presentations**

### **A. City Employee of the 1<sup>st</sup> Quarter 2026 – PFC Brad Dula (Kevin Pratt, Police Chief)**

Kevin Pratt, Police Chief, recognized PFC Brad Dula as City Employee of the Quarter. Chief Pratt described an off-duty incident in which PFC Dula aided in the apprehension of an armed individual during a dispute. He was commended for his courage, situational awareness, and commitment to public safety.

### **B. Proclamation – Municipal Clerk’s Week (Amber Branton, City Clerk)**

Aerial McCann, Acting City Attorney, read the proclamation, which proclaimed the week of May 3, 2026, through May 9, 2026, as Professional Municipal Clerks Week in the City of Lake Mary.

Mayor Mealor presented the proclamation to Amber Branton, City Clerk, and thanked her and her staff for their work.

### **C. Proclamation – Building Safety Month (Sabreena Colbert, Community Development Director)**

Aerial McCann, Acting City Attorney, read the proclamation, which proclaimed the month of May as Building Safety Month.

Sabreena Colbert, Community Development Director, accepted the proclamation and highlighted the City's improved ISO ratings. She also thanked staff for their work.

**7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**

Cheryl Bryant, 664 Star Stone Dr, Lake Mary, FL, announced a community reopening and wellness event at Bent's Landing.

No one else came forward, and the citizen participation section was closed.

**8. Unfinished Business**

None.

**9. New Business**

None.

**10. Other Items for Commission Action**

None.

**11. City Manager's Report**

**A. Items for Approval**

**a. Binding Cost Estimate with Duke Energy One, Inc. for Service Conversions Relating to the Undergrounding of Power Lines**

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested authorization to execute a service conversion agreement with Duke Energy One, Inc., in the amount of \$335,360.00, to connect underground power lines to buildings in the downtown area.

Commissioner Smith inquired regarding potential risks, underground conditions, cost certainty, warranty terms, and legal jurisdiction. Danielle Koury, Public Works Director, confirmed that utility locates had been completed and that the cost is expected to be fixed, with potential adjustments only for extraordinary conditions.

**Commissioner Smith made a motion to approve the Binding Cost Estimate with Duke Energy One, Inc., for Service Conversions Relating to the Undergrounding of Power Lines. Commissioner Carlin seconded the motion, and the motion was carried 5-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Carlin, Yes; Deputy Mayor Taylor, Yes; Commissioner York, Yes; Mayor Meador, Yes.**

**B. Items for Information**  
**a. Monthly Finance Report**

Mr. Smith reported that financials are trending as expected.

**C. Announcements**

None.

**12. Mayor and Commissioners Report – 2**

**a. Commissioner Carlin**

He congratulated City Clerk staff and recognized Commissioner Smith's service as Tri-County League President. He also encouraged participation in the upcoming Storm Prep Live! Event and expressed appreciation for staff and the continued engagement of the community.

**b. Deputy Mayor Taylor**

She echoed Commissioner Carlin's sentiments regarding Commissioner Smith's service as Tri-County League President and encouraged participation in upcoming events.

**c. Commission York**

He also echoed Commissioner Carlin's sentiments regarding Commissioner Smith's service as Tri-County League President. He also commented on upcoming city events and discussed his attendance at an insurance summit and the importance of building safety.

**d. Commissioner Smith**

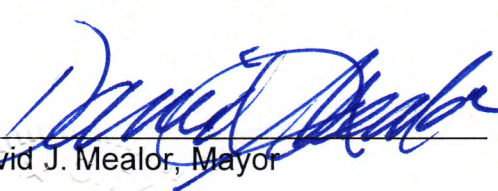
He discussed his one-year term as President of the Tri-County League of Cities coming to an end and highlighted increased membership, strong board leadership, and expanded advocacy efforts. He also congratulated City Clerk staff and PFC Dula for their recognition. He also encouraged participation in the upcoming Storm Prep Live! and Arbor Day events.

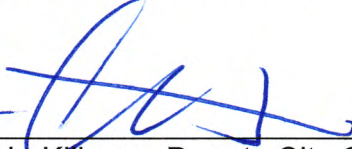
**13. City Attorney's Report**

No report.

**14. Adjournment**

There being no further business, the meeting adjourned at 7:27.

  
\_\_\_\_\_  
David J. Mealor, Mayor

  
\_\_\_\_\_  
Cassie Killgore, Deputy City Clerk

ATTEST:

  
\_\_\_\_\_  
Amber Branton, City Clerk