



LAKE MARY CITY COMMISSION

Lake Mary City Hall
100 N. Country Club Road

Regular Meeting
AMENDED AGENDA
THURSDAY, MARCH 5, 2026 7:00 PM

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
 - A. Approval of Draft City Commission Meeting Minutes for February 19, 2026
6. Special Presentations
 - A. **Presentation to Lake Mary High School Girls Soccer State 7A Champions (Bryan Nipe, Parks & Recreation Director)**
 - B. Proclamation - Florida Government Finance Professionals Week (Brent Mason, Finance Director)
 - C. Proclamation - Water Conservation Month (Danielle Koury, Public Works Director)
7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.
8. Unfinished Business
9. New Business

- A. 2025-DEV-01, A request to terminate an existing Developer's Commitment Agreement and execute a new agreement between the City of Lake Mary and Lake Mary Church regarding parking related to the existing church currently operating at 600 and 602 Rinehart Rd. (Public Hearing) (Sabreena Colbert, Project Manager)**

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

- a. Fire Station 33 Generator Replacement**
- b. Document Imaging Services**
- c. Surplus items from various departments**

B. Items for Information

C. Announcements

12. Mayor and Commissioners Report - 3

13. City Attorney's Report

14. Adjournment

UPCOMING MEETINGS: April 2, 2026

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
MINUTES
THURSDAY, MARCH 5, 2026, 7:00 PM**

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. The meeting was called to order by Mayor Mealor at 7:01.
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Roll Call**

David Mealor, Mayor
Colleen Taylor, Deputy Mayor
Jordan Smith, Commissioner
Nicholas Carlin, Commissioner
Justin York, Commissioner
Kevin Smith, City Manager
Darren Elkind, City Attorney
Kevin Pratt, Police Chief
Michael McDowell, Fire Chief
Brent Mason, Finance Director
Sabreena Colbert, Community Development Director
Bryan Nipe, Parks and Recreation Director
Danielle Koury, Public Works Director
Dave Dovan, Assistant Public Works Director
Jill Semento, Assistant Parks and Recreation Director
Ehab Azer, Assistant Finance Director

Robert Judges, Police Lieutenant
James Riddle, Police Officer First Class
Miguel Conde, City Engineer
Brittany Fernandez, Human Resources Administrator
Sydney Boswell, Planner
Trenten Ward, Planner
Lida Mansfield, Finance Manager
Jill Alvarez, Purchasing Coordinator
Barbara Nuzzo, Customer Service Representative
Samantha Meadows, Parks and Recreation Administrative Coordinator
Marlene Mercer, Code Enforcement Officer
Pedro Ramos, Information Systems Administrator

5. Approval of Minutes

A. Approval of Draft City Commission Minutes for February 19, 2026

Commissioner Carlin made a motion to approve the Draft City Commission Minutes for February 19, 2026. Deputy Mayor Taylor seconded the motion, and the motion was approved unanimously.

6. Special Presentations

A. Presentation to Lake Mary High School Girls Soccer State 7A Champions (Bryan Nipe, Parks & Recreation Director)

Bryan Nipe, Parks and Recreation Director, introduced the Lake Mary High School Girls Soccer Team, recognizing their achievement as back-to-back 7A State Champions. Members of the team and coaching staff were presented with the City of Lake Mary Community Champion medals by the Mayor, Commissioners, and City Manager.

B. Proclamation – Florida Government Finance Professionals Week (Brent Mason, Finance Director)

Darren Elkind, City Attorney, read the proclamation, which proclaimed the week of March 16, 2026, through March 20, 2026, Government Finance Professionals Week in the City of Lake Mary.

Brent Mason, Finance Director, thanked the Commission and City Manager for their recognition and introduced each member of the Finance team.

C. Proclamation – Water Conservation Month (Danielle Koury, Public Works Director)

Darren Elkind, City Attorney, read the proclamation, which proclaimed April 2026 Water Conservation Month in the City of Lake Mary.

Mayor Mealor recognized Danielle Koury, Public Works Director, and the entire Public Works Department for their exemplary work conserving water. Ms. Koury thanked the Commission for their continued support in their water conservation efforts.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward and the public hearing section was closed.

8. Unfinished Business

None.

9. New Business

- A. 2025-DEV-01, A request to terminate an existing Developer's Commitment Agreement and execute a new agreement between the City of Lake Mary and Lake Mary Church regarding parking relating to the existing church currently operating at 600 and 602 Rinehart Rd. (Public Hearing) (Sabreena Colbert, Project Manager)**

Sabreena Colbert, Community Development Director, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. No one came forward and the public hearing section was closed.

Commissioner York made a motion to approve the request to terminate the existing Developer's Commitment Agreement and execute a new agreement between the City of Lake Mary and Lake Mary Church regarding parking relating to the existing church currently operating at 600 and 602 Rinehart Rd. Commissioner Smith seconded the motion, and the motion was carried 5-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Carlin, Yes; Deputy Mayor Taylor, Yes; Commissioner York, Yes; Mayor Mealor, Yes.

10. Other Items for Commission Action

None.

11. City Manager's Report

A. Items for Approval

a. Fire Station 33 Generator Replacement

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested authorization to issue a purchase order in the amount of \$62,610 to Genset Services utilizing Sourcewell Contract No. 092222-GNR.

Commissioner Carlin made a motion to approve the Fire Station 33 Generator Replacement. Commissioner York seconded the motion, and the motion was approved unanimously.

b. Document Imaging Services

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda for review.

He requested authorization to issue a purchase order in the amount of \$59,998.75 to Stevens & Stevens Business Records Management, Inc. utilizing State Contract No. 78131804-17-01.

Deputy Mayor Taylor made a motion to approve the Document Imaging Services request. Commissioner Carlin seconded the motion, and the motion was approved unanimously.

c. Surplus Items from Various Departments

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested authorization to declare several items as surplus and disposal of same.

Commissioner Smith made a motion to approve the Surplus Items from Various Departments. Commissioner York seconded the motion, and the motion was approved unanimously.

B. Items for Information

C. Announcements

12. Mayor and Commissioners Report – 3

a. Deputy Mayor Taylor

She reported on the recent CALNO meeting hosted by the City of Lake Mary and thanked staff for their assistance in coordinating the event. She also noted a presentation regarding the redevelopment framework for downtown Lake Mary and an update from Seminole County Schools regarding improvements at Lake Mary Elementary School.

b. Commissioner York

He recognized the retirement celebration for Sergeant Anthony Seda and thanked public safety personnel for their service to the community.

c. Commissioner Smith

He discussed a recent Metro Plan Orlando meeting and mentioned the upcoming Tri-County League of Cities legislative wrap-up meeting scheduled for March 19.

d. Commissioner Carlin

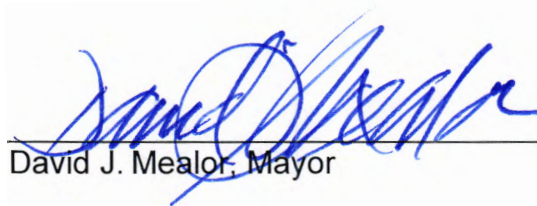
He congratulated the Lake Mary High School girls soccer team on their championship and thanked the Police and Fire Departments for their dedication and service to the community.

13. City Attorney's Report

No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:45.

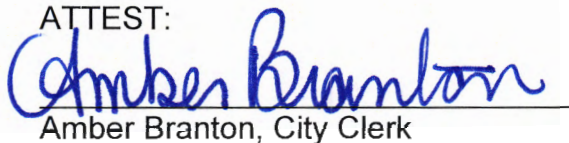


David J. Meador, Mayor



Cassie Killgore, Deputy City Clerk

ATTEST:



Amber Branton, City Clerk