



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
AGENDA
THURSDAY, NOVEMBER 6, 2025 7:00 PM**

- 1. Call to Order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes**
 - A. Approval of Draft City Commission Meeting Minutes for October 16, 2025**
- 6. Special Presentations**
- 7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**
- 8. Unfinished Business**
- 9. New Business**
 - A. Resolution No. 1082 - FY 2025 Budget Amendment (Public Hearing) (Brent Mason, Finance Director)**
 - B. 2025-MISC-02, North Point Hotel & Retail/Office Building, Concrete pouring work prior to 7:00am Applicant: Mr. Edwin C. Edwell, President, John R. Elwell Construction Co., Inc., (Quasi-Judicial-Public Hearing) (Sabreena Colbert, Community Development Director)**

10. Other Items for Commission Action
11. City Manager's Report
 - A. Items for Approval
 - B. Items for Information
 - C. Announcements
12. Mayor and Commissioners Report - 2
13. City Attorney's Report
14. Adjournment

UPCOMING MEETINGS: December 4, 2025

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.



LAKE MARY CITY COMMISSION

Lake Mary City Hall
100 N. Country Club Road

Regular Meeting
MINUTES
THURSDAY, NOVEMBER 6, 2025, 7:00 PM

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. The meeting was called to order by Mayor Mealor at 7:02.
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Roll Call**

David Mealor, Mayor
Justin York, Deputy Mayor
Jordan Smith, Commissioner
Nicholas Carlin, Commissioner
Colleen Taylor, Commissioner
Kevin Smith, City Manager
Darren Elkind, City Attorney
Kevin Pratt, Police Chief
Corey Bowles, Acting Fire Chief
Brent Mason, Finance Director
Sabreena Colbert, Community Development Director
Allison Marcous, Human Resources Director
Bryan Nipe, Parks and Recreation Director
Danielle Koury, Public Works Director
Amber Branton, City Clerk
Dennis Strange, Deputy Police Chief

Dave Dovan, Assistant Public Works Director
Robert Lindemann, Deputy Fire Chief
Lena DelGenio, Police Sergeant
Miguel Conde, City Engineer
Marlene Mercer, Code Enforcement Officer
Pedro Ramos, Information Systems Administrator

5. Approval of Minutes

A. Approval of Draft City Commission Minutes for October 16, 2025

Deputy Mayor York made a motion to approve the Draft City Commission Minutes for October 16, 2025. Commissioner Taylor seconded the motion, and the motion was approved unanimously.

6. Special Presentations

None.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward and the public hearing section was closed.

8. Unfinished Business

None.

9. New Business

A. Resolution No. 1082 – FY 2025 Budget Amendment (Public Hearing) (Brent Mason, Finance Director)

Darren Elkind, City Attorney, read Resolution No. 1082 by title only.

Brent Mason, Finance Director, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. Nobody came forward and the public hearing section was closed.

Commissioner Smith made a motion to approve Resolution No. 1082 – FY 2025 Budget Amendment. Commissioner Taylor seconded the motion, and the motion was approved unanimously.

- B. 2025-MISC-02, North Point Hotel & retail/office building concrete pouring work prior to 7:00am. Applicant: Mr. Edwin C. Elwell, President, John R. Elwell Construction Co., Inc., (Quasi-Judicial – Public Hearing) (Sabreena Colbert, Community Development Director)**

Sabreena Colbert, Community Development Director, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. Nobody came forward and the public hearing section was closed.

Deputy Mayor York inquired regarding the estimated pouring schedule. Ms. Colbert clarified that the language in the request indicates the allowance for a second pour per week as necessary.

Commissioner Smith inquired regarding complaints surrounding previous concrete pouring jobs. Ms. Colbert explained that she is not aware of any previous complaints and further stated there is a buffer between where the work will be completed and nearby residences.

Commissioner Taylor inquired regarding the delivery timeframe. Ms. Colbert explained that the windows depend on the delivery schedules of the contractors. Mayor Mealor and Commissioner Carlin stated that contractors typically wish to deliver as early as possible to prevent traffic interruptions.

Deputy Mayor York made a motion to approve 2025-MISC-02, North Point Hotel & retail/office building concrete pouring work prior to 7:00 am. Commissioner Carlin seconded the motion, and the motion was approved unanimously.

10. Other Items for Commission Action

None.

11. City Manager's Report

Kevin Smith, City Manager requested cancellation of the January 1, 2026, Commission meeting. Commission approved this request unanimously.

- A. Items for Approval**
- B. Items for Information**

C. Announcements

12. Mayor and Commissioners Report – 2

a. Commissioner Carlin

He thanked everyone for their warm welcome and stated he looks forward to serving on the Commission.

b. Commissioner Taylor

She highlighted her recent FLC policy meeting, her attendance at the recent BNY grand opening, the Mayor's Update, and provided updates from the recent CALNO meeting.

c. Deputy Mayor York

He discussed his recent FLC policy meeting, the Mayor's Update, thanked staff for their work on the Spooktacular, and welcomed Commissioner Carlin to the Commission.

d. Commissioner Smith

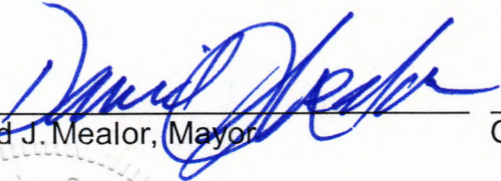
He discussed his recent FLC policy meeting, his upcoming legislative committee participation, the Mayor's Update, his pleasure with the Spooktacular, the upcoming Tri-County holiday party, and welcomed Commissioner Carlin to the Commission.

13. City Attorney's Report

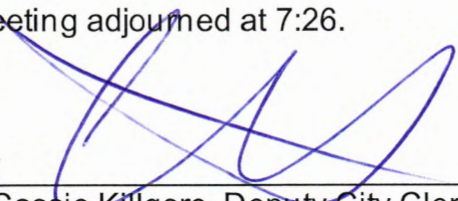
No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:26.

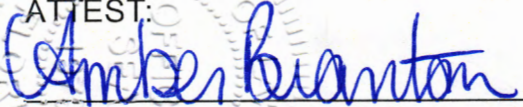


David J. Meador, Mayor



Cassie Killgore, Deputy City Clerk

ATTEST:



Amber Branton, City Clerk