



LAKE MARY PARKS & RECREATION ADVISORY BOARD

**Lake Mary Senior Center
911 Wallace Court**

Regular Meeting AGENDA

MONDAY, NOVEMBER 3, 2025 6:00 PM

- 1. Call to Order**
- 2. Roll Call/Determination of a Quorum (4)**
- 3. Approval of Minutes of October 6, 2025 Meeting**
- 4. Citizen Participation**
- 5. Chairman's Report**
- 6. Director's Update**
 - A. Presentation for File for Life**
 - B. Events recap and updates**
 - C. Tennis Center updates**
- 7. Member Reports and Announcements**
- 8. Adjournment**

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD

OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, FLORIDA STATUTES 286.0105.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT 407-585-1424.

MINUTES OF THE CITY OF LAKE MARY PARKS & RECREATION ADVISORY BOARD

Held on November 3, 2025, 6:00 P.M. at Lake Mary Senior Center, 911 Wallace Court, Lake Mary, FL 32746

1. Call to Order
Meeting called to order at 6:00 P.M.
2. Roll Call/Determination of a Quorum

Members Present

Robert Boardman – Chair
Luis Silva – Vice Chair
Richard Arndt
Christene Maskal (6:05 P.M.)
Randall Smith

Members Absent

Brent Tallman
Craig Baumgardner

Quorum was reached.

Also in attendance was Bryan Nipe, Director of Parks and Recreation, Jill Semento, Assistant Director of Parks and Recreation, Gunnar Smith, Business Manager of the Lake Mary Events Center, and Samantha Meadows, Administrative Coordinator for Parks and Recreation.

3. Approval of Minutes
A motion was made to unanimously approve the minutes of October 6, 2025.
4. Citizen Participation
None
5. Chairman's Report
None
6. Director's Update
Mr. Nipe let the board know that Marge from the Elder Affairs Commission will be doing a presentation on the new File of Life program at an upcoming meeting. File of Life is a program that involves packets placed at the Senior Center that citizens can take that have important personal information within them that the Fire and Police Departments can look through during an emergency.

Ms. Semento provided an event recap for Halloween Spooktacular on October 25. She reported that the event had record guest attendance and 21 total vendors participating. Ms. Semento noted that the event being held in the new location on Wilbur Ave. went well, however, there are always improvements to be made regarding set-up and logistics.

Mr. Silva added that he enjoyed the new event location, but vendor tents were close together causing bottleneck issues, and crowd control could be improved.

Ms. Semento reminded the group of the upcoming Veteran's Day event on Tuesday, November 11 at 8:30AM at City Hall, with guest speakers including Vice Chair Silva and a tree planting ceremony.

Ms. Semento spoke about Holiday in the Park, taking place on Friday, December 5 from 6-9PM, with heavy advertising beginning immediately after Veteran's Day. She reported that the holiday light installation is ahead of schedule.

Ms. Semento touched on the ongoing Tennis Center improvements, including various cameras getting fixed by IT and the laser leveling of the remaining courts, likely beginning in April 2026. Ms. Semento adds that she is working with Seminole State College to get their club program in the Tennis Center on slow days.

Mr. Gunnar Smith updated the board on various Events Center upgrades, with a new projector, new flooring, and new curtains for the Rotunda in the works.

7. Member Reports and Announcements

Mr. Randall Smith mentioned that the Tennis Center camera that is pointed towards court five looks directly at a pole and asked the City to please adjust the angle. He also added that the recent tournaments at the Tennis Center had a good turnout.

Mr. Boardman brought up to the group that residents and visitors don't know much about the various parks and amenities that the Lake Mary Parks and Recreation department offers and suggested looking into how to bring more awareness.

Ms. Maskal noted that Spooktacular was great and her son tried the new Pickleball courts recently and loved them.

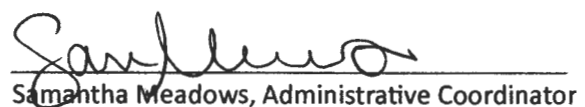
Mr. Randall Smith inquired what the newly completed buildings on Rinehart Rd. are for, and Mr. Nipe let everyone know they are intended for medical offices and have limited use due to parking.

8. Adjournment

A motion to adjourn was made by Mr. Arndt and seconded by Mr. Randall Smith.

There being no further business, Mr. Boardman adjourned the meeting at 6:21 P.M.


Robert Boardman, Chairman


Samantha Meadows, Administrative Coordinator