



LAKE MARY ELDER AFFAIRS ADVISORY BOARD

**Lake Mary Senior Center
911 Wallace Court**

Regular Meeting AGENDA

MONDAY, NOVEMBER 10, 2025 3:00 PM

- 1. Call to Order**
- 2. Roll Call/Determination of a Quorum (Minimum 4 Present Required)**
- 3. Approval of Minutes of 3-10, 4-14, and 8-11 Meetings**
- 4. Citizen Participation**
- 5. Chairman's Report**
- 6. Senior Center Update**
- 7. LMFD Update**
- 8. LMPD Update**
- 9. Old Business**
- 10. New Business**
- 11. Member Reports and Announcements**
- 12. Next Scheduled Meeting: 12-8-25**
- 13. Adjournment**

NOTE: IF A PERSON DECIDES TO APPEAL A DECISION MADE WITH RESPECT TO ANY MATTER CONSIDERED AT THE ABOVE MEETING OR HEARING, HE OR SHE

MAY NEED A VERBATIM RECORD OF THE PROCEEDINGS INCLUDING THE TESTIMONY AND EVIDENCE, WHICH RECORD IS NOT PROVIDED BY THE CITY OF LAKE MARY. (FS 286.0105)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE IN ORDER TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE PERSONNEL ADA COORDINATOR AT (407) 585-1424 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING.

MINUTES OF THE CITY OF LAKE MARY ELDER AFFAIRS COMMISSION

Held November 10th, 2025, 3:00pm at Lake Mary Senior Center, 911 Wallace Court, Lake Mary, FL.

1. Call to Order

Meeting called to order at 3:01pm.

2. Roll Call/Determination of a Quorum (Minimum 4 Present Required)

Members Present

Marjorie Smith

Pamela Bussey

Minaz Manekia

Stephen Saker

Members Absent

Rocky Graves (resigned)

Catharine Williams (resigned)

One member position remains unfilled following the conclusion of Jose Vasquez's term on December 31, 2024.

Quorum was reached.

Also in attendance was Jill Semento, Assistant Parks and Recreation Director; Shea Mandese, Special Events Coordinator, and Katie Carew, Special Events Manager.

3. Approval of Minutes of 3/10/25, 4/14/25, and 8/11/25 Meetings

Marjorie made a motion to approve the minutes from March, April, and August meetings. Steve seconded the motion, and the vote passed unanimously.

4. Citizen Participation

No citizen participation.

5. Chairman's Report

Pam and Marjorie emphasized the need for "planning session" meetings, with or without a quorum, since planning can occur without voting. Pam noted that Steve's absence was known in advance and that there were vacancies, for which they had tried to solicit applicants and provide updates. She reported emailing Amber for a status update/meeting but had not received a response and expressed disappointment. Minaz suggested emailing Amber again, requesting a meeting, and copying Mr. Nipe.

Pam asked about the procedure for applicants. Ms. Semento explained that applicants submit their applications to the City Clerk's office and then the applications are presented to City Commission. She will speak to Amber and obtain a status update on current applicants. Pam also requested clarification on fundraising procedures for projects, which was discussed further in Member Reports.

Ms. Semento provided an update on the File of Life project: packets have been received, are available at the front desk, and are distributed to new members of the Senior Center. The first packets ordered are not branded, as branding took more time and the Department wanted to expedite the process. The seminar scheduled for December 4th, intended to include LMPD, LMFD, and Seminole County, was cancelled because the County was unable to participate. Future events may incorporate File of Life, such as during Driver Safety Week, an LMPD safety initiative. The Parks and Recreation Department has additional packets available and a budget for future distribution. Marjorie requested that a thank you note is written to the Lake Mary Woman's Club for their donation.

The Board also discussed the new SCOUT program in Seminole County, which provides affordable public transportation within the county.

6. Lake Mary Senior Center Update

Ms. Semento reported that the Senior Center had a busy and engaging month of October. Two Medicare Annual Review days were held on October 23rd and 29th, giving members the opportunity to meet with representatives and review their coverage for the upcoming year. On October 22nd, the Seminole County legal aides held an informational presentation on free legal services available to seniors. The month concluded with the Halloween Party on October 30th, featuring lunch, festive games, karaoke, dancing, and more. Ms. Semento noted that a holiday party is planned for December, and another senior trip is being planned for the spring.

7. LMFD Update

No representative present.

8. LMPD Update

No representative present.

9. Old Business

- A. Movie Night:** Marjorie inquired about the status of the movie nights at the Senior Center. Ms. Semento reported that movie nights will begin in spring, but they will not be held in the evenings, as the Senior Center hosts HOA meetings during that time.
- B. Shred-A-Thon:** Ms. Semento reported that several inquiries have been received regarding the Shred-A-Thon event. Minaz asked about the flyer, and Ms. Carew stated that Lake Mary Life is working on it. Marjorie asked if the Board could review the flyers before distribution; Ms. Carew noted that they will be approved through her chain of command. Pam raised a concern that the Board was not mentioned on last year's flyer, and Ms. Semento clarified that this was her oversight and has since been corrected.

10. New Business

- A. Events Update:** Ms. Carew provided an update on recent City events, starting with the Halloween Spooktacular at the new location, the Community Center. Marjorie noted a prior concern about parking, Ms. Carew said that it went smoother than expected with parking at SunRail and Events Center. Ms. Carew also shared that the

Veterans Day event has moved indoors to City Hall Chambers, with coffee and light refreshments, starting at 8:30AM tomorrow. Additionally, Run with a Hero is changing dates next year and is scheduled for January 24th, 2026.

11. Member Reports and Announcements

Marjorie reported that she met with the City Manager, who agreed to meet with individuals associated with the File of Life project to help get it back on track. There was discussion about fundraising; Ms. Semento stated that with the City budgeting for the project, she did not feel additional funding solicitation was necessary at this time. Ms. Semento also mentioned that the File of Life was discussed at the Parks and Recreation Advisory Board and will be provided on the dais for City Commissioners at a future meeting. Marjorie had asked that the Elder Affairs Advisory Board present the Commissioners with the File of Life, either with a presentation or not, but board members would present.

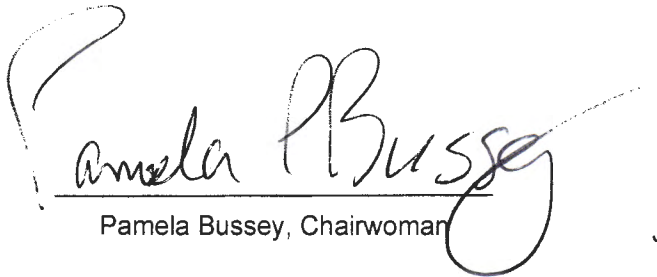
Marjorie made a motion to officially roll out the File of Life project at the Mind, Body, and Spirit event on April 15th. Minaz seconded the motion, and all were in favor.

12. Next Scheduled Meeting: 12/8/2025

After the November meeting, the December meeting was rescheduled to 12/15/2025 after Board members confirmed their availability.

13. Adjournment

There being no further business, Pamela Bussey adjourned the meeting at 3:53pm.



Pamela Bussey, Chairwoman



Jill Semento, Assistant Parks & Recreation Director