



LAKE MARY ELDER AFFAIRS ADVISORY BOARD

**Lake Mary Senior Center
911 Wallace Court**

Regular Meeting AGENDA

MONDAY, AUGUST 11, 2025 3:00 PM

- 1. Call to Order**
- 2. Roll Call/Determination of a Quorum (Minimum 4 Present Required)**
- 3. Approval of Minutes of 3-10-2025 & 4-14-2025 Meetings**
- 4. Citizen Participation**
- 5. Chairman's Report**
- 6. Senior Center Update**
- 7. LMFD Update**
- 8. LMPD Update**
- 9. Old Business**
- 10. New Business**
- 11. Member Reports and Announcements**
- 12. Next Scheduled Meeting: 9-8-2025**
- 13. Adjournment**

NOTE: IF A PERSON DECIDES TO APPEAL A DECISION MADE WITH RESPECT TO ANY MATTER CONSIDERED AT THE ABOVE MEETING OR HEARING, HE OR SHE

MAY NEED A VERBATIM RECORD OF THE PROCEEDINGS INCLUDING THE TESTIMONY AND EVIDENCE, WHICH RECORD IS NOT PROVIDED BY THE CITY OF LAKE MARY. (FS 286.0105)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE IN ORDER TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE PERSONNEL ADA COORDINATOR AT (407) 585-1424 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING.

MINUTES OF THE CITY OF LAKE MARY ELDER AFFAIRS COMMISSION

Held August 11th, 2025, 3:00pm at Lake Mary Senior Center, 911 Wallace Court, Lake Mary, FL.

1. Call to Order

Meeting called to order at 3:10pm.

2. Roll Call/Determination of a Quorum (Minimum 4 Present Required)

Members Present

Marjorie Smith

Pamela Bussey

Minaz Manekia

Members Absent

Rocky Graves (resigned)

Catharine Williams (resigned)

Stephen Saker (absent)

One member position remains unfilled following the conclusion of Jose Vasquez's term on December 31, 2024.

Quorum was not reached.

Also in attendance was Shea Mandese, Special Events Coordinator.

3. Approval of Minutes of 3/10/25 and 4/14/25 Meetings

As quorum was not met, no official business was conducted and no minutes were approved.

4. Citizen Participation

Senior Center member Celia Dellamorte joined the meeting to discuss current board vacancies. Marjorie invited Celia to consider applying, recognizing her engagement with the Senior Center and her contributions through sharing ideas and concerns. The Board explained how her attendance would help address the quorum issue, and Celia agreed to apply.

5. Chairman's Report

There was discussion regarding holding meetings regardless of quorum. The Board expressed a desire to hold the September meeting even if quorum is not met.

6. Lake Mary Senior Center Update

Mr. Mandese reported that the Senior center recently hosted a Salsa event sponsored by AARP, which included a DJ, dancers, and lunch. He also shared that GenTech will be returning this month for Technology Assistance, and Ability Rehab will be conducting a seminar on August 27th. Pam inquired about the Open Art Studio on the calendar, and Mr. Mandese explained that it is an open art time for participants to bring and work on their own projects.

7. LMFD Update

No representative present.

8. LMPD Update

No representative present.

9. Old Business

- A. File of Life Update:** Marjorie expressed concerns that the flyer for File of Life has not been completed. Mr. Mandese stated that he has completed the flyer and submitted it for approval but has not yet received it back. The Board requested an update once the flyer is approved. Marjorie asked how many File of Life forms were ordered; Mr. Mandese confirmed that 400-450 forms were previously discussed by Marjorie and Ms. Semento, which he believes is the number ordered.

10. New Business

- A. Fundraising Email Clarification:** The Board requested clarification regarding an email sent by Mr. Nipe about fundraising, specifically the difference between Shred-A-Thon fundraising and File of Life fundraising. Mr. Mandese advised that clarification would need to come from Ms. Semento or Mr. Nipe.
- B. Board Vacancies/Quorum:** Minaz requested an update on applications for additional board members to help achieve quorum. Current members are actively recruiting, and Marjorie encouraged Celia to apply. Mr. Mandese noted that an online application form is available, as well as a printout at City Hall. The Board also requested that upcoming events or calendars, including those for Fire Department and Police Department events, be emailed to them.

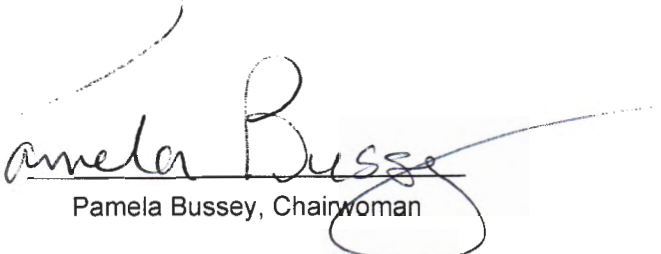
11. Member Reports and Announcements

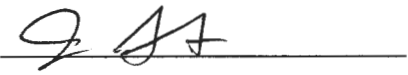
No member reports or announcements.

12. Next Scheduled Meeting: 9/8/2025

13. Adjournment

There being no further business, Pamela Bussey adjourned the meeting at 3:54pm.


Pamela Bussey, Chairwoman


~~Natalie Swain, Recreation Manager~~
Jill Semento, Asst. Director