



LAKE MARY ELDER AFFAIRS ADVISORY BOARD

**Lake Mary Senior Center
911 Wallace Court**

Regular Meeting AGENDA

MONDAY, APRIL 14, 2025 3:00 PM

- 1. Call to Order**
- 2. Roll Call/Determination of a Quorum (Minimum 4 Present Required)**
- 3. Approval of Minutes of 3-10-25 Meeting**
- 4. Citizen Participation**
- 5. Chairman's Report**
- 6. Senior Center Update**
- 7. LMFD Update**
- 8. LMPD Update**
- 9. Old Business**
- 10. New Business**
- 11. Member Reports and Announcements**
- 12. Next Scheduled Meeting: TBD**
- 13. Adjournment**

NOTE: IF A PERSON DECIDES TO APPEAL A DECISION MADE WITH RESPECT TO ANY MATTER CONSIDERED AT THE ABOVE MEETING OR HEARING, HE OR SHE

MAY NEED A VERBATIM RECORD OF THE PROCEEDINGS INCLUDING THE TESTIMONY AND EVIDENCE, WHICH RECORD IS NOT PROVIDED BY THE CITY OF LAKE MARY. (FS 286.0105)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE IN ORDER TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE PERSONNEL ADA COORDINATOR AT (407) 585-1424 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING.

MINUTES OF THE CITY OF LAKE MARY ELDER AFFAIRS COMMISSION

Held April 14th, 2025, 3:00pm at Lake Mary Senior Center, 911 Wallace Court, Lake Mary, FL.

1. Call to Order

Meeting called to order at 3:08pm.

2. Roll Call/Determination of a Quorum (Minimum 4 Present Required)

Members Present

Marjorie Smith

Pamela Bussey

Members Absent

Rocky Graves (resigned)

Catharine Williams (resigned)

Minaz Manekia (absent, provided notice)

Stephen Saker (absent)

One member position remains unfilled following the conclusion of Jose Vasquez's term on December 31, 2024.

Quorum was not reached.

Also in attendance was Shea Mandese, Special Events Coordinator.

3. Approval of Minutes of 3/10/25 Meeting

As quorum was not met, no official business was conducted and no minutes were approved.

4. Citizen Participation

No citizen participation.

5. Chairman's Report

There was discussion regarding the status of meetings over the next few months while Stephen is traveling.

6. Lake Mary Senior Center Update

Mr. Mandese reported that all classes at the Senior Center will be temporarily relocated to the Events Center for the Mind, Body, and Spirit event. This move is intended to increase awareness of the Senior Center and its offerings. Instructors will be providing demonstrations during the event.

7. LMFD Update

No representative present.

8. LMPD Update

No representative present.

9. Old Business

- A. Mind, Body, Spirit:** Mr. Mandese reported that vendors and sponsors are expected to be set up between 8:30 and 9AM, with the DJ scheduled to arrive around 9AM. A check-in table will be designated for Advisory Board members, who will be provided with clickers/counters to track attendance. The event will include a balloon artist, light refreshments (including coffee), raffles, and bingo presented by the sponsors.
- B. File of Life Update:** Marjorie shared that she has a meeting scheduled with the Lake Mary Fire Department on Friday at 10AM. She has obtained four proposals from printing companies for the File of Life forms, and the meeting will help determine which company to move forward with. Instead of using plastic pouches with magnets, red envelopes have been identified as an alternative, with separate magnets that can be attached. The next step will be to secure additional sponsorship. The Lake Mary Women's Club has committed \$500 toward the project. Marjorie has also reached out to Rotary Club, Sonata, and AAA for support. She noted that a flyer would be the best method for outreach and asked that Parks and Recreation – or whoever is creating the flyer – include the following wording: "Supported by the Elder Affairs Advisory Board, Lake Mary Fire Department, and Lake Mary Police Department". Marjorie mentioned that Bryan had indicated Parks and Recreation may be able to contribute some funding toward the project and would like to know the amount available. She estimated that the printing costs alone would be approximately \$1,000, not including envelopes or magnets. Marjorie also requested that Parks and Recreation create a flyer using the materials provided to Mr. Mandese during the meeting.

10. New Business

No new business was discussed.

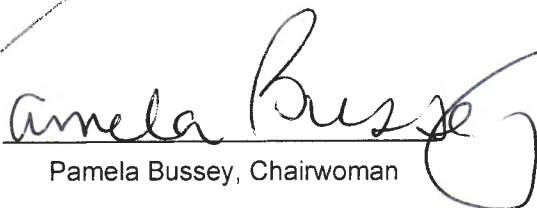
11. Member Reports and Announcements

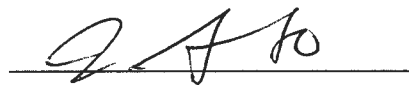
No member reports or announcements.

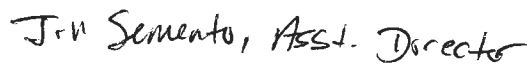
12. Next Scheduled Meeting: 5/12/2025

13. Adjournment

There being no further business, Pamela Bussey adjourned the meeting at 3:42pm.


Pamela Bussey, Chairwoman


Natalie Swain, Recreation Manager


John Sementa, Asst. Director