



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
AGENDA
THURSDAY, MAY 1, 2025 7:00 PM**

- 1. Call to Order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes**
 - A. Approval of Draft City Commission Meeting Minutes for April 17, 2025**
- 6. Special Presentations**
 - A. Historical Commission - Tour Resource Presentation (Mark Fojo, Chairman)**
 - B. Proclamation - National Public Works Week (Danielle Koury, Public Works Director)**
- 7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**
- 8. Unfinished Business**
- 9. New Business**
 - A. 2024-NBG-02, A request from Huntington Pointe for a \$12,000.00 Neighborhood & Community Beautification Grant. (Sabreena Colbert, Project Manager)**

- 10. Other Items for Commission Action**
- 11. City Manager's Report**
 - A. Items for Approval**
 - a. Change Order for Mullinax Ford**
 - B. Items for Information**
 - C. Announcements**
- 12. Mayor and Commissioners Report - 3**
- 13. City Attorney's Report**
- 14. Adjournment**

UPCOMING MEETINGS: May 15, 2025

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
MINUTES
THURSDAY, MAY 1, 2025, 7:00 PM**

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. The meeting was called to order by Deputy Mayor Justin York at 7:01.
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Roll Call**

David Mealor, Mayor (Excused Absence)
Justin York, Deputy Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Colleen Taylor, Commissioner
Kevin Smith, City Manager
Darren Elkind, City Attorney
Kevin Pratt, Police Chief
Corey Bowles, Acting Fire Chief
Brent Mason, Finance Director
Sabreena Colbert, Community Development Director
Allison Marcous, Human Resources Director
Bryan Nipe, Parks and Recreation Director
Danielle Koury, Public Works Director
Amber Branton, City Clerk
Dave Dovan, Assistant Public Works Director

Gunnar Smith, Business Manager
Pedro Ramos, Information Technology Administrator

5. Approval of Minutes

A. Approval of Draft City Commission Meeting Minutes for April 17, 2025

Commissioner Smith made a motion to approve the Draft City Commission Meeting Minutes for April 17, 2025. Commissioner Duryea seconded the motion, and the motion was carried unanimously.

6. Special Presentations

A. Historical Commission – Tour Resource Presentation (Mark Fojo, Chairman)

Mark Fojo, Historical Commission Chairman, came forward to discuss the Lake Mary walking tour feature within the Florida Humanities Commission app. Additionally, he provided bookmarks containing QR codes which open directly to the Lake Mary walking tour.

B. Proclamation – National Public Works Week (Danielle Koury, Public Works Director)

Darren Elkind, City Attorney, read the proclamation, which proclaimed the week of May 4 through May 10, 2025, as National Public Works Weeks in the City of Lake Mary.

Deputy Mayor York recognized Danielle Koury, Public Works Director, and the entire Public Works Department for their expertise.

Ms. Koury expressed her appreciation for the recognition on behalf of herself and her department.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

David Barnes, of the Forest Club Homeowners' Association, came forward to thank the Lake Mary Police and Fire Departments for holding the Citizens' Academy.

8. Unfinished Business

9. New Business

- A. 2024-NBG-02, A request from Huntington Pointe for a \$12,000.00 Neighborhood & Community Beautification Grant (Sabreena Colbert, Project Manager)**

Sabreena Colbert, Community Development Director, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

No one came forward and the public hearing section was closed.

Commissioner Smith made a motion to approve the request from Huntington Pointe for a \$12,000.00 Neighborhood & Community Beautification Grant. Commissioner Duryea seconded the motion, and the motion was carried 4-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Duryea, Yes; Commissioner Taylor, Yes; Deputy Mayor York, Yes.

10. Other Items for Commission Action

11. City Manager's Report

- A. Items for Approval**

- a. Change Order for Mullinax Ford**

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to execute a change order for PO #25-0107 for the total amount of \$49,900 to Mullinax Ford.

Commissioner Duryea made a motion to authorize a change order to Mullinax Ford. Commissioner Taylor seconded the motion, and the motion was approved unanimously.

- B. Items for Information**

- C. Announcements**

12. Mayor and Commissioners Report – 3

- a. Commissioner Taylor**

She congratulated Bryan Nipe, Parks & Recreation Director, and the entire city staff for their work on the State of the City event.

b. Commissioner Smith

He congratulated Bryan Nipe, Parks & Recreation Director, and the entire city staff for their work on the State of the City event.

c. Commissioner Duryea

No report.

d. Deputy Mayor York

He congratulated Bryan Nipe, Parks & Recreation Director, and the entire city staff for their work on the State of the City event.

13. City Attorney's Report

No report.

14. Adjournment

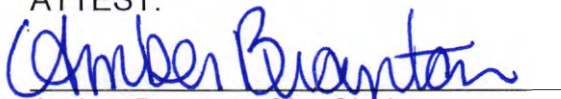
There being no further business, the meeting adjourned at 7:21.



David J. Meador, Mayor

Cassie Killgore, Deputy City Clerk

ATTEST:



Amber Branton, City Clerk