



LAKE MARY PLANNING AND ZONING BOARD

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
AGENDA**

TUESDAY, MAY 13, 2025 6:00 PM

- 1. Call to Order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Roll Call - Determination of Quorum**
- 5. Approval of Planning and Zoning Board Minutes**
 - A. Draft Planning and Zoning Board Minutes - April 22, 2025**
- 6. Citizen Participation: This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**
- 7. P&Z Public Participation Process: City staff and the applicant, or the agent for the applicant, will make their presentations first, followed by questions from the Planning and Zoning Board members. After the presentations from staff and the applicant, the Chairman will open the public hearing portion of the meeting to allow interested parties to speak for or against the item being considered. The public is instructed to keep their presentation factual, not be redundant, and to direct all comments to the Board, not to the applicant or to staff. From time to time, it may become necessary for the Chairman to limit the time that speakers may have. If a time limit is to be imposed, it will be announced at the time that the Public Hearing is opened. If a speaker wishes to be heard for the record but does not have any new information regarding the item being considered, the speaker shall give his/her name and address for the record and state that they agree with the presentation made by a previous speaker, giving the specific**

name of the person. When the Chairman believes that no additional information is forthcoming, the Chairman shall close the public hearing portion of the meeting.

8. Old Business

9. New Business

- A. 2024-ZTA-01, Ordinance No. 1715, A recommendation to the Mayor and City Commission regarding a City initiated code amendment to amend Chapter 155, Appendix D: Public Utilities. (Public Hearing – Legislative) (Lillian Sexton, Project Manager)**
- B. 2024-SP-08, A request for site plan approval for the construction of Heathrow Centre, a proposed multi-tenant office/support retail center consisting of 3 one-story buildings (+/- 4,016 sq. ft.; 4,916 sq. ft.; and 4,921 sq. ft.), located at 7151 Business Park Lane. Applicant: Ms. Michelle Pierce, Providence One Partners. (Quasi-Judicial – Public Hearing) (Sabreena Colbert, Project Manager)**
- C. 2023-VA-01, A request for a variance from Chapter 155, Appendix I to increase the allowable sign area and to allow an additional wall sign in the Lake Mary Blvd. Gateway Corridor Overlay District at 3860 Flagg Ln. Applicant: Ms. Jennifer Wolfe, It's Permittable Georgia, LLC. (Quasi-Judicial – Public Hearing) (Sabreena Colbert, Project Manager)**

10. Community Development Director's Report

11. Other Business

12. Reports of Other Members

13. Adjournment

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

NOTE: If a person decides to appeal a decision made with respect to any matter considered at the above meeting or hearing, he or she may need a verbatim record of the proceedings including the testimony and evidence, which record is not provided by the City of Lake Mary.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE IN ORDER TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.