



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
MINUTES
THURSDAY, APRIL 17, 2025, 7:00 PM**

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. The meeting was called to order by Mayor David Mealor at 7:05.
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Roll Call**

David Mealor, Mayor
Justin York, Deputy Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Colleen Taylor, Commissioner
Kevin Smith, City Manager
Darren Elkind, City Attorney
Kevin Pratt, Police Chief
Corey Bowles, Acting Fire Chief
Brent Mason, Finance Director
Sabreena Colbert, Community Development Director
Allison Marcous, Human Resources Director
Bryan Nipe, Parks and Recreation Director
Danielle Koury, Public Works Director
Amber Branton, City Clerk
Dennis Strange, Deputy Police Chief

Andrew Watts, Police Lieutenant
Miguel Conde, City Engineer
Michelle Hernandez, Police Office First Class
Sue Thorne, Executive Assistant to City Manager
Pedro Ramos, Information Technology Administrator

5. New Business

- A. 2023-RZ-07, A request to consider the First Amendment to the Oaks of Lake Mary Planned Unit Development, to allow a 150 Seat quick service restaurant with drive-up instead of drive-thru on the proposed "Combination Lot" located at the southeast corner of W. Lake Mary Blvd. and Longwood Lake Mary Rd. Applicant: Mr. Kyle Morel, Bohler Engineering, FL. LLC. (Quasi-Judicial – Public Hearing) (Sabreena Colbert, Project Manager)**

Applicant's Attorney, Mickey Grandstaff of 300 S Orange Ave, Ste 1600, Orlando, FL 32801, came forward to discuss the possibility of continuing the above item until the May 15, 2025, Commission meeting for further consideration.

Commissioner York made a motion to approve Applicant's request to continue the above item until the May 15, 2025, Commission meeting. Commissioner Taylor seconded the motion, and the motion carried 5-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Duryea, Yes; Commissioner Taylor, Yes; Deputy Mayor York, Yes; Mayor Meador, Yes.

6. Approval of Minutes

- A. Approval of Draft City Commission Meeting Minutes for April 3, 2025**

Commissioner Smith made a motion to approve the Draft City Commission Meeting Minutes for April 3, 2025. Commissioner Duryea seconded the motion, and the motion was carried unanimously.

7. Special Presentations

- A. City Employee of the 1st Quarter 2025 – Willie Reed, Building Inspector (Sabreena Colbert, Community Development Director)**

Sabreena Colbert, Community Development Director, introduced Willie Reed, Building Inspector, and detailed his exemplary work for the Community Development Department.

Mr. Reed thanked the Commission for their recognition, and Joe Lancaster, Building Official, for the nomination

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Mayor Mealor echoed Ms. Colbert's sentiments and thanked Mr. Reed for his commitment to the City.

B. Proclamation – Municipal Clerks Week

Darren Elkind, City Attorney, read the proclamation, which proclaimed the week of May 4 through May 10, 2025, as Professional Municipal Clerks Week in the City of Lake Mary.

Mayor Mealor recognized Amber Branton, City Clerk, and the entire City Clerk Department for their important work, acting as liaisons between the City and the public.

Ms. Branton expressed her appreciation for the recognition on behalf of herself and her department.

8. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward and the public hearing section was closed.

9. Unfinished Business

10. New Business

- A. 2024-PSP-01, A request for Preliminary Subdivision Plan approval for Fairmont, a proposed 4-lot single-family residential subdivision, located at 298 S. Country Club Rd. Applicant: Ms. Dorothy Harris, Dorothy Builds, LLC. (Quasi-Judicial – Public Hearing) (Sabreena Colbert, Project Manager)**

Sabreena Colbert, Community Development Director, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

Commissioner Duryea expressed concern regarding stormwater runoff in the area. Danielle Koury, Public Works Director, advised that due to the previously completed construction, the stormwater impact will be minimal.

Darren Elkind, City Attorney, further advised regarding stormwater permitting requirements.

No one came forward and the public hearing section was closed.

Commissioner Smith made a motion to approve the request for Preliminary Subdivision Plan approval for Fairmont, a proposed 4-lot single-family residential subdivision, located at 298 S. Country Club Rd. Commissioner Taylor seconded the motion, and the motion was carried 5-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Duryea, Yes; Commissioner Taylor, Yes; Deputy Mayor York, Yes; Mayor Mealor, Yes.

B. Memorandum of Agreement with US Immigration and Customs Enforcement (Public Hearing) (Lieutenant Andrew Watts)

Andrew Watts, Police Lieutenant, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

Commissioner Duryea inquired regarding legal coverage in the event of an encounter. Darren Elkind, City Attorney, advised that the police officers working these situations are legally considered a federal employee during the investigation and will be provided the same protections.

Commissioner York inquired regarding reporting statistics for encounters. Lieutenant Watts advised that there has not been reporting previously, as state police were unable to work these cases before January of this year, however, a reporting system may be implemented.

Commissioner Smith inquired regarding the amount of officers to be trained. Lieutenant Watts advised 2 officers would likely be trained.

No one came forward and the public hearing section was closed.

Deputy Mayor York made a motion to approve the Memorandum of Agreement with US Immigration and Customs Enforcement. Commissioner Taylor seconded the motion, and the motion was approved unanimously.

C. Agreement with Unlocking Children's Potential (UCP) and Seminole County Sheriff's Office for School Resource Officer (Public Hearing) (Kevin Pratt, Police Chief)

Kevin Pratt, Police Chief, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

No one came forward and the public hearing section was closed.

Commissioner Duryea made a motion to approve the Agreement with Unlocking Children's Potential (UCP) and Seminole County Sheriff's Office for School Resource Officer. Commissioner Smith seconded the motion, and the motion was approved unanimously.

11. Other Items for Commission Action

12. City Manager's Report

- A. Items for Approval**
- B. Items for Information**
 - a. Monthly Finance Report**
- C. Announcements**

13. Mayor and Commissioners Report – 2

a. Commissioner Duryea

No report.

b. Commissioner Taylor

She congratulated the Fire Department on their successful open house.

c. Deputy Mayor York

He also congratulated the Fire Department on their successful open house.

d. Commissioner Smith

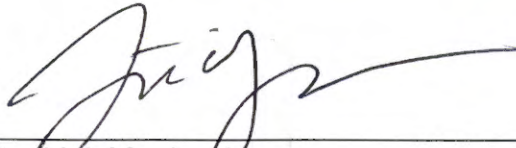
He also congratulated the Fire Department on their successful open house.

14. City Attorney's Report

No report.

15. Adjournment

There being no further business, the meeting adjourned at 7:48.



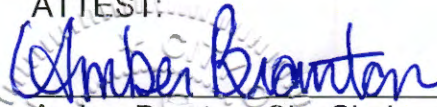
David J. Meador, Mayor



Cassie Killgore, Deputy City Clerk

JUSTIN
CLERK 4/3/10

ATTEST:



Amber Branton, City Clerk

