



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
AGENDA
THURSDAY, MARCH 20, 2025 7:00 PM**

- 1. Call to Order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes**
 - A. Approval of Draft City Commission Meeting Minutes for February 20, 2025**
- 6. Special Presentations**
 - A. FY 2024 Annual Comprehensive Financial Report - McDirmit Davis, LLC (Tammy Campbell)**
 - B. Proclamation - Florida Government Finance Professionals Week (Brent Mason, Finance Director)**
 - C. Proclamation - Water Conservation Month (Danielle Koury, Public Works Director)**
- 7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**
- 8. Unfinished Business**
- 9. New Business**

- A. 2025-RZ-01, Ordinance No. 1714, A request for rezoning of property located at 169 E. Lake Mary Ave. from R-1A, Single Family Dwelling, to DC, Downtown Centre. Applicant: Ms. Patricia Tierney. (Quasi-Judicial – Public Hearing – First Reading) (Sabreena Colbert, Project Manager)
 - B. Interlocal Agreement with Seminole County regarding use of Opioid Settlement Funds for Emergency Medical Services (Michael Johansmeyer, Fire Chief)
 - C. Resolution No. 1078 - Pay and Classification Plan (Kevin Smith, City Manager)
10. Other Items for Commission Action
11. City Manager's Report
- A. Items for Approval
 - a. Surplus items from various departments
 - B. Items for Information
 - a. Monthly Finance Report
 - C. Announcements
12. Mayor and Commissioners Report - 4
13. City Attorney's Report
14. Adjournment

UPCOMING MEETINGS: April 3, 2025

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
MINUTES
THURSDAY, MARCH 20, 2025, 7:00 PM**

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. The meeting was called to order by Mayor David Mealor at 7:00.
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Roll Call**

David Mealor, Mayor
Justin York, Deputy Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Colleen Taylor, Commissioner
Kevin Smith, City Manager
Darren Elkind, City Attorney
Kevin Pratt, Police Chief
Corey Bowles, Acting Fire Chief
Brent Mason, Finance Director
Sabreena Colbert, Community Development Director
Allison Marcous, Human Resources Director
Danielle Koury, Public Works Director
Amber Branton, City Clerk
Dave Dovon, Assistant Public Works Director
Jill Semento, Assistant Parks and Recreation Director

Robert Lindemann, Deputy Fire Chief
Ehab Azer, Assistant Finance Director
Joseph Gowan, Police Lieutenant
Tina O'Brien, Community Risk Reduction Manager
Lida Mansfield, Finance Manager
Michelle Hernandez, Police Officer First Class
Jill Alvarez, Purchasing Coordinator
Barbara Nuzzo, Customer Service Representative
Pedro Ramos, Information Technology Administrator

5. Approval of Minutes

A. Approval of Draft City Commission Meeting Minutes for February 20, 2025

Commissioner Taylor made a motion to approve the Draft City Commission Meeting Minutes for February 20, 2025. Commissioner Duryea seconded the motion, and the motion was carried unanimously.

6. Special Presentations

A. FY 2024 Annual Comprehensive Financial Report – McDirmitt Davis, LLC (Tammy Campbell)

Tammy Campbell, of McDirmitt Davis, LLC, came forward to discuss the results of the 2024 annual audit. She highlighted that the 2023 report received the Certificate of Achievement for Excellence in Financial Reporting and stated the 2024 report will also be submitted to the program. She expects the 2024 report to receive the Certificate of Achievement as well. The City was in compliance with all laws and regulations as the audit required.

B. Proclamation – Florida Government Finance Professionals Week (Brent Mason, Finance Director)

Darren Elkind, City Attorney, read the proclamation, which proclaimed the week of March 17, 2025, through March 21, 2025, Government Finance Professionals Week in the City of Lake Mary.

Brent Mason, Finance Director, thanked the Commission and City Manager for their recognition and introduced each member of the Finance team.

C. Proclamation – Water Conservation Month (Danielle Koury, Public Works Director)

Darren Elkind, City Attorney, read the proclamation, which proclaimed April 2025 Water Conservation Month in the City of Lake Mary.

Mayor Mealor recognized Danielle Koury, Public Works Director, Dave Dovan, Assistant Public Works Director, and the entire Public Works Department for their exemplary work conserving water. Ms. Koury thanked the Commission for their continued support in their water conservation efforts.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward and the public hearing section was closed.

8. Unfinished Business

9. New Business

- A. 2025-RZ-01, Ordinance No. 1714, A request for rezoning of property located at 169 E. Lake Mary Ave. from R-1A, Single Family Dwelling, to DC, Downtown Centre. Applicant: Ms. Patricia Tierney. (Quasi-Judicial – Public Hearing – First Reading) (Sabreena Colbert, Project Manager)**

Darren Elkind, City Attorney, read Ordinance No. 1714 by title only.

Sabreena Colbert, Community Development Director, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

This item was then opened for public hearing. No one came forward and the public hearing section was closed.

Commissioner Smith made a motion to approve Ordinance No. 1714, A request for rezoning of property located at 169 E. Lake Mary Ave. from R-1A, Single Family Dwelling, to DC, Downtown Centre. Commissioner Duryea seconded the motion, and the motion carried 5-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Duryea, Yes; Commissioner Taylor, Yes; Deputy Mayor York, Yes; Mayor Mealor, Yes.

- B. Interlocal Agreement with Seminole County regarding use of Opioid Settlement Funds for Emergency Medical Services (Corey Bowles, Acting Fire Chief)**

Corey Bowles, Acting Fire Chief, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

Commissioner Duryea inquired regarding the drug treatment to be covered by these funds. Chief Bowles clarified which drugs/treatments will be covered by these funds.

The item was then opened for public hearing. No one came forward and the public hearing section was closed.

Deputy Mayor York made a motion to approve the Interlocal Agreement with Seminole County regarding use of Opioid Settlement Funds for Emergency Medical Services. Commissioner Taylor seconded the motion, and the motion was approved unanimously.

C. Resolution No. 1078 – Pay and Classification Plan (Kevin Smith, City Manager)

Darren Elkind, City Attorney, read Resolution No. 1078 by title only.

Kevin Smith, City Manager, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. No one came forward and the public hearing section was closed.

Commissioner Smith made a motion to approve Resolution No. 1078 – Pay and Classification Plan. Commissioner Taylor seconded the motion, and the motion was carried unanimously.

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Surplus items from various departments

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission declare the referenced items surplus and authorize himself to dispose of same.

Commissioner Duryea made a motion to authorize the surplus. Deputy Mayor York seconded the motion, and the motion was approved unanimously.

B. Items for Information

a. Monthly Finance Report

Mr. Smith stated that everything is trending accordingly.

He also thanked Kevin Pratt, Police Chief, and the entire Police Department for their work on the 2024 Annual Report.

C. Announcements

12. Mayor and Commissioners Report – 4

a. Deputy Mayor York

He thanked the Commission for their birthday wishes.

b. Commissioner Smith

He discussed his visit to Lake Mary Elementary and the upcoming improvements to be made at the school, his attendance at the recent Tri-County meeting, and the upcoming Tri-County meetings.

c. Commissioner Duryea

He inquired regarding the pickleball courts' opening date. Jill Semento, Assistant Parks and Recreation Director, advised it will be open March 24, 2025, at 8:00 AM.

d. Commissioner Taylor

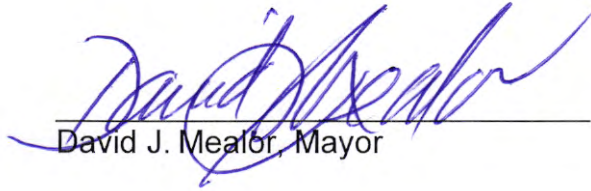
She also discussed the visit to Lake Mary Elementary and the upcoming improvements, as well as the recent CALNO meeting, which was held here in Lake Mary.

13. City Attorney's Report

No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:33.

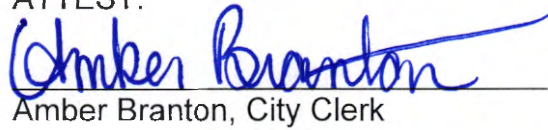


David J. Meador, Mayor



Cassie Killgore, Deputy City Clerk

ATTEST:



Amber Branton, City Clerk