



LAKE MARY ELDER AFFAIRS COMMISSION

**Lake Mary Senior Center
911 Wallace Court**

Regular Meeting AGENDA

MONDAY, FEBRUARY 10, 2025 3:00 PM

- 1. Call to Order**
- 2. Roll Call/Determination of a Quorum (Minimum 4 Present Required)**
- 3. Approval of Minutes of 1-13-25 Meeting**
- 4. Citizen Participation**
- 5. Chairman's Report**
- 6. Senior Center Update**
- 7. LMFD Update**
- 8. LMPD Update**
- 9. Old Business**
- 10. New Business**
- 11. Member Reports and Announcements**
- 12. Next Scheduled Meeting: 3-10-25**
- 13. Adjournment**

NOTE: IF A PERSON DECIDES TO APPEAL A DECISION MADE WITH RESPECT TO ANY MATTER CONSIDERED AT THE ABOVE MEETING OR HEARING, HE OR SHE

MAY NEED A VERBATIM RECORD OF THE PROCEEDINGS INCLUDING THE TESTIMONY AND EVIDENCE, WHICH RECORD IS NOT PROVIDED BY THE CITY OF LAKE MARY. (FS 286.0105)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE IN ORDER TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE PERSONNEL ADA COORDINATOR AT (407) 585-1424 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING.

MINUTES OF THE CITY OF LAKE MARY ELDER AFFAIRS COMMISSION

Held February 10th, 2025, 3:00pm at Lake Mary Senior Center, 911 Wallace Court, Lake Mary, FL.

1. Call to Order

Meeting called to order at 3:08pm.

2. Roll Call/Determination of a Quorum (Minimum 4 Present Required)

Members Present

Pamela Bussey

Marjorie Smith

Stephen Saker

Minaz Manekia

Members Absent

Rocky Graves (resigned)

Catharine Williams (resigned)

One member position remains unfilled following the conclusion of Jose Vasquez's term on December 31, 2024.

Quorum was reached.

Also in attendance was Shea Mandese, Special Events Coordinator; Natalie Swain, Recreation Manager; Katie Carew, Special Events Manager; and Torri Walker, LMFD.

3. Approval of Minutes of 1/13/25 Meeting

No edits were submitted for the January minutes. Stephen motioned to approve the minutes, Minaz seconded. The motion passed unanimously.

4. Citizen Participation

No citizen participation.

5. Chairman's Report

Pam was unable to provide a report due to a temporary loss of voice. Marjorie assisted with leading the meeting in Pam's stead.

6. Lake Mary Senior Center Update

Ms. Swain provided an update on the Senior Center's activities, noting that the focus has been on membership renewals, which occur annually. She also mentioned that a date has been set with GenTech for another technology seminar on Tuesday, February 11th. Copies of the February Senior Center calendar were distributed to the board members.

7. LMFD Update

Torri gave a reminder of the "Run with a Hero" event that is scheduled for next Saturday, February 22nd.

8. LMPD Update

No representatives present.

9. Old Business

- A. Shred A Thon: Ms. Carew reported that the Rotary contact changed at the last minute, and as a result, important information regarding parking/break location was not communicated to volunteers. The new boxes selected for payments/donations were not the best option and alternatives will be explored. The boxes were labelled "donations," but may be changed to "payment" in the future. Additionally, some patrons mistakenly lined up at the old location first.
- B. Shred A Thon numbers: Ms. Carew reported that last year, 868 vehicles were serviced, generating \$10,626.16 in donations/payments. This year, 674 vehicles participated, with a total of \$10,595.55 in donations/payments.
- C. Marjorie respectfully suggested extending the planning and discussion period by one or two months for future events. She also recommended adding the Elder Affairs Advisory Board back onto the Shred A Thon flyer, along with the verbiage that the monies collected will go to senior programming. Ms. Carew will bring Marjorie's suggestions to the leadership team for further discussion.
- D. The board expressed a desire for more sponsor outreach for future Shred A Thon events. Ms. Carew explained that it is challenging to secure sponsors for this event due to its nature.
- E. File of Life: Marjorie reported that the rollout for the File of Life is scheduled for the first week of December 2025, aligning with Older Driver Awareness Week and focusing on the glovebox version. She requested a date from the Senior Center to host an event to draw awareness. Ms. Carew cautioned that resources might be limited due to the annual Holiday in the Park event that Friday. Marjorie plans to distribute flyers at the Farmers Market on November 22nd. The Lake Mary Women's Club has agreed to donate some funds, and Marjorie will approach the Rotary Club next. She will provide regular updates and check on the Senior Center date at the next meeting.
- F. Tablecloth: The tablecloth for the Senior Center was discussed again. Ms. Carew reported that the Events team is making a Department tablecloth/tent that Elder Affairs would be able to use as well.

10. New Business

- A. Marjorie inquired whether moving Mind, Body, and Spirit to the Senior Center, as mentioned in previous meetings. Ms. Carew stated that this year, the event will remain at the Events Center. If a change is desired, it could be considered for next year, but for logistical reasons the Events Center is the best option.
- B. Marjorie requested an update on vendors and sponsors. Mr. Mandese reported securing 5-6 sponsors and is continuing outreach. Ms. Carew mentioned a suggestion box placed at the Senior Center for event ideas, though it has not been successful. Pam asked about the caricature artists and handwriting analyst suggested previously. Ms. Carew and Mr. Mandese will explore these options. There will be no food truck this year, only light refreshments, unless a sponsor donates additional items.
- C. Ms. Carew reminded the board about the Celebrate! Lake Mary event that occurs

this Saturday, February 15th from 4pm-9:30pm at Oval Park.

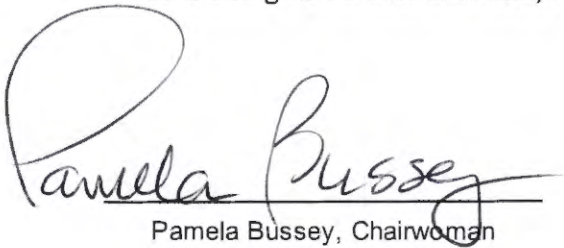
11. Member Reports and Announcements

Pam inquired about the status of discussions with the City Clerk regarding open board positions. Ms. Swain reported that she has spoken with the City Clerk and they are still working on securing applicants and appointments. However, if no new members are added before Stephen's vacation in April, meetings will be cancelled until quorum can be reached. Marjorie expressed that she does not believe the meetings should be cancelled, as it would not be conducive to the board's work. Ms. Swain stated she is unsure of the status of any incoming members at this time but will continue to work with the City Clerk to fill the open positions.

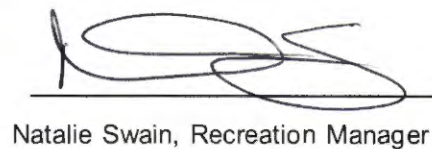
12. Next Scheduled Meeting: 3/10/2025

13. Adjournment

There being no further business, Pamela Bussey adjourned the meeting at 3:46pm.



Pamela Bussey, Chairwoman



Natalie Swain, Recreation Manager