LAKE MARY CITY COMMISSION

Lake Mary City Hall
100 N. Country Club Road

Regular Meeting
AGENDA
THURSDAY, JANUARY 16, 2025 7:00 PM

1. **Call to Order**
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes**
   - A. **Approval of Draft City Commission Meeting Minutes for December 5, 2024**
6. **Special Presentations**
7. **Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**
8. **Unfinished Business**
   - A. **2023-RZ-09, Ordinance No. 1711, A request for rezoning of property located at 122 W. Crystal Lake Ave. from C-1, General Commercial, to DC, Downtown Centre. Applicant: Ms. Laura Diss, Q Boutique Specialty Realty, Inc. (Quasi-Judicial – Public Hearing – Second Reading) (Michael Lopez, Project Manager)**
9. **New Business**
   - A. **2024-RZ-05, Ordinance No. 1713, A request for rezoning of property located at 127 E. Crystal Lake Ave. and on E. Lakeview Ave. from C-1, General Commercial, to GU,**

Government Use. Applicant: City of Lake Mary (Quasi-Judicial – Public Hearing – First Reading) (Michael Lopez, Project Manager)

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. SCBA & Personal Protective Equipment Multi-Washer and Decontamination Unit

b. Building Division Office Furniture

c. City Phone System migration to cloud

d. Change Order for Florida Armature Works, Inc.

e. Surplus Items - Police & Community Development

B. Items for Information

a. Monthly Finance Report

C. Announcements

12. Mayor and Commissioners Report - 4

13. City Attorney's Report

14. Adjournment

UPCOMING MEETINGS: February 6, 2025

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.

LAKE MARY CITY COMMISSION

Lake Mary City Hall
100 N. Country Club Road

Regular Meeting
MINUTES
THURSDAY, JANUARY 16, 2025, 7:00 PM

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. The meeting was called to order by Mayor David Mealor at 7:00.

2. **Moment of Silence**

3. **Pledge of Allegiance**

4. **Roll Call**

David Mealor, Mayor
Justin York, Deputy Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Colleen Taylor, Commissioner
Kevin Smith, City Manager
Darren Elkind, City Attorney
Kevin Pratt, Police Chief
Michael Johansmeyer, Fire Chief
Sabreena Colbert, Community Development Director
Allison Marcous, Human Resources Director
Danielle Koury, Public Works Director
Bryan Nipe, Parks & Recreation Director
Amber Branton, City Clerk
Corey Bowles, Deputy Fire Chief
Robert Lindemann, Deputy Fire Chief

Lena DelGenio, Police Sergeant
Miguel Conde, City Engineer
Michael Lopez, Senior Planner
Pedro Ramos, Information Technology Administrator

5. Approval of Minutes

A. Approval of Draft City Commission Meeting Minutes for December 5, 2024

Commissioner Duryea made a motion to approve the Draft City Commission Meeting Minutes for December 5, 2024. Commissioner Smith seconded the motion, and the motion was carried unanimously.

6. Special Presentations

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

Nobody came forward and the citizen participation section was closed.

8. Unfinished Business

A. 2023-RZ-049 Ordinance No. 1711, A request for rezoning of property located at 122 W. Crystal Lake Ave. from C-1, General Commercial to DC, Downtown Centre. Applicant: Ms. Laura Diss, Q Boutique Specialty Realty, Inc. (Quasi-Judicial - Public Hearing – Second Reading) (Michael Lopez, Project Manager)

Darren Elkind, City Attorney, read Ordinance No. 1711 by title only.

Michael Lopez, Senior Planner, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. Nobody came forward and the public hearing section was closed.

Deputy Mayor York made a motion to approve Ordinance No. 1711, A request for rezoning of property located at 122 W. Crystal Lake Ave. from C-1, General Commercial, to DC, Downtown Centre. Commissioner Taylor seconded the

motion, and the motion carried 5-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Duryea, Yes; Commissioner Taylor, Yes; Deputy Mayor York, Yes; Mayor Mealor, Yes.

9. New Business

A. 2024-RZ-05, Ordinance No. 1713, A request for rezoning of property located at 127 E. Crystal Lake Ave. and on E. Lakeview Ave. from C-1, General Commercial, to GU, Government Use. Applicant: City of Lake Mary (Quasi-Judicial – Public Hearing – First Reading) (Michael Lopez, Project Manager)

Darren Elkind, City Attorney, read Ordinance No. 1713 by title only.

Michael Lopez, Senior Planner, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing.

Linda Teeter, 125 E. Crystal Lake Ave., and T. Gray Frazier, 137 E. Crystal Lake Ave., came forward to comment regarding buffers, privacy, and retention. Danielle Koury, Public Works Director, and Bryan Nipe, Parks & Recreation Director, came forward to advise on the previously commented on issues.

Nobody else came forward and the public hearing section was closed.

Deputy Mayor York made a motion to approve Ordinance No. 1713, A request for rezoning of property located at 127 E. Crystal Lake Ave. and on E. Lakeview Ave. from C-1, General Commercial, to GU, Government Use. Commissioner Duryea seconded the motion, and the motion carried 5-0 by roll-call vote, Commissioner Duryea, Yes; Commissioner Taylor, Yes; Deputy Mayor York, Yes; Commissioner Smith, Yes; Mayor Mealor, Yes.

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. SCBA & Personal Protective Equipment Multi-Washer and Decontamination Unit

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize a purchase in the amount of $35,000, piggybacking off Lake County's contract, for the purchase of the SCBA & Personal Protective Equipment Multi-Washer and Decontamination Unit.

Commissioner Duryea made a motion to authorize the SCBA & Personal Protective Equipment Multi-Washer and Decontamination Unit purchase. Commissioner Taylor seconded the motion, and the motion was approved unanimously.

b. Building Division Office Furniture

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to execute a purchase order in the amount of $99,024.12 to BOS Office Furniture for the purchase of new building division office furniture.

Commissioner Smith made a motion to authorize the Building Division Office Furniture purchase. Deputy Mayor York seconded the motion, and the motion was approved unanimously.

c. City Phone System Migration to Cloud

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to execute a purchase order in the amount of $166,836.17 to DISYS Solutions for the migration of the city phone system to a cloud-based system.

Commissioner Duryea inquired regarding privacy and security with a cloud-based system. Pedro Ramos, Information Technology Administrator, came forward and advised that the system will be CGIS compliant.

Deputy Mayor York made a motion to approve the City Phone System Migration to Cloud. Commissioner Taylor seconded the motion, and the motion was approved unanimously.

d. Change Order for Florida Armature Works, Inc.

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to execute a change order for an additional amount of $50,000 to Florida Armature Works, Inc. for the repair of 2 high service water distribution pumps.

Commissioner Smith made a motion to authorize the Change Order for Florida Armature Works, Inc. Deputy Mayor York seconded the motion, and the motion was approved unanimously.

e. Surplus Items – Police & Community Development

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize surplus of the listed equipment, declare the equipment surplus, and authorize himself to dispose of same.

Commissioner Taylor made a motion to authorize the surplus of the Police and Community Development Departments' items. Commissioner Smith seconded the motion, and the motion was approved unanimously.

B. Items for Information

a. Monthly Finance Report

Mr. Smith stated that everything appears to be trending accordingly.

C. Announcements

12. Mayor and Commissioners Report – 4

Mayor Mealor appointed Commissioner Taylor to represent the City of Lake Mary on the CALNO Board.

a. Deputy Mayor York

He recapped the Orlando Health gala and expressed his appreciation for Orlando Health's participation in the community and Mayor Mealor's representation at the event.

b. Commissioner Smith

He expressed his pleasure regarding the holiday event and park lighting.

c. Commissioner Duryea

He also expressed his pleasure regarding the holiday event and park lighting.

d. Commissioner Taylor

She also expressed her pleasure regarding the holiday event and park lighting and her appreciation for Orlando Health's participation in the community. She also stated she attended the Florida Delegates Meeting.

13. City Attorney's Report

No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:49.

David J. Mealor, Mayor

Cassie Killgore, Deputy City Clerk

ATTEST:

Amber Branton

Amber Branton, City Clerk

Quasi-Judicial/Legislative Sign-In Sheet

City Commission Meeting

January 16, 2025, 7:00 P.M.

The person providing the requested information will receive a courtesy informational statement concerning publications of the state land planning agency's notice of intent. It is the responsibility of the person completing the form or providing written comments to accurately, completely, and legibly provide all information needed in order to receive the courtesy informational statement.

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from City officials regarding City business are public records available to the public and media upon request. Your email communications may be subject to public disclosure.

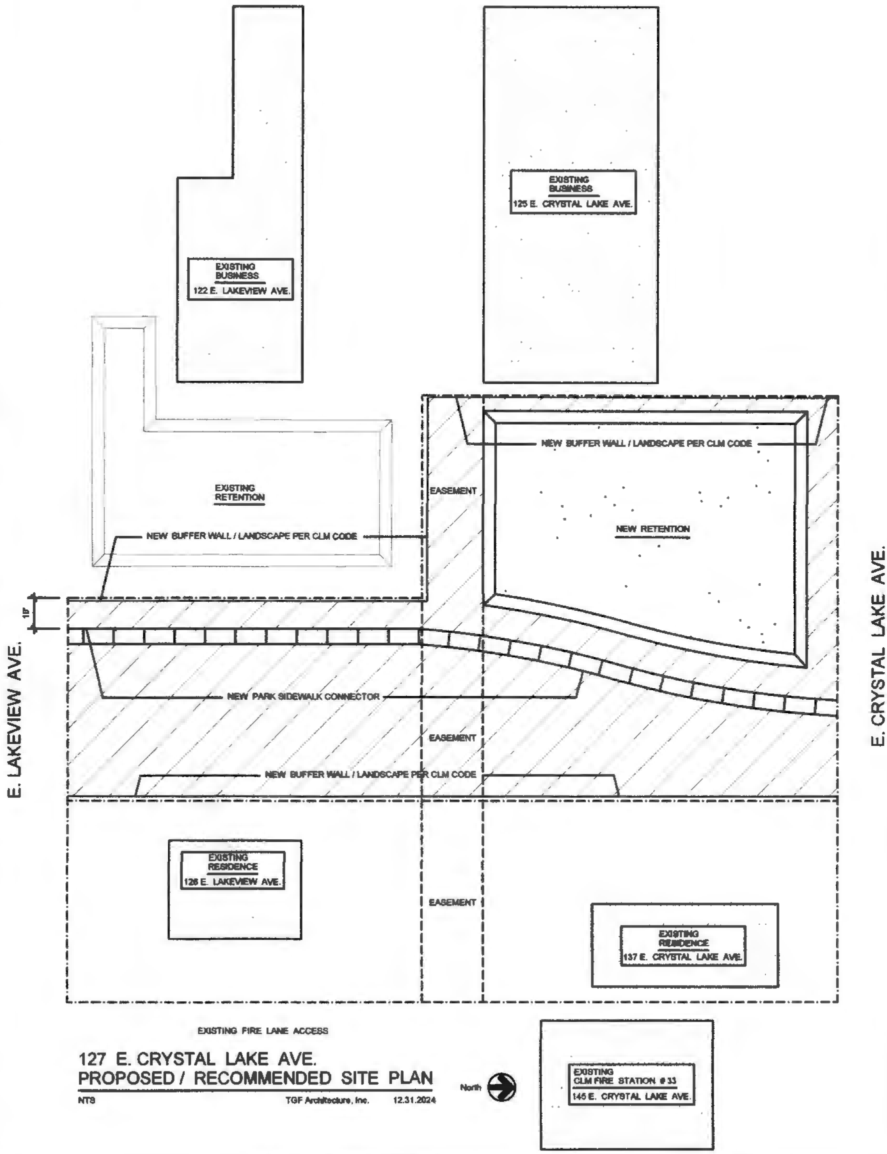
Name: T. GRAY FRAZIER	**Phone No.:** 407.324.7423
Email address:	**Address:**
Item of Interest: 127 E. LAKE / CRYSTAL AVE / GV ZONING	137 E. CRYSTAL LAKE AVE.
	LM, FL 32746

Name:	**Phone No.:**
Email address:	**Address:**
Item of Interest:	

Name:	**Phone No.:**
Email address:	**Address:**
Item of Interest:	

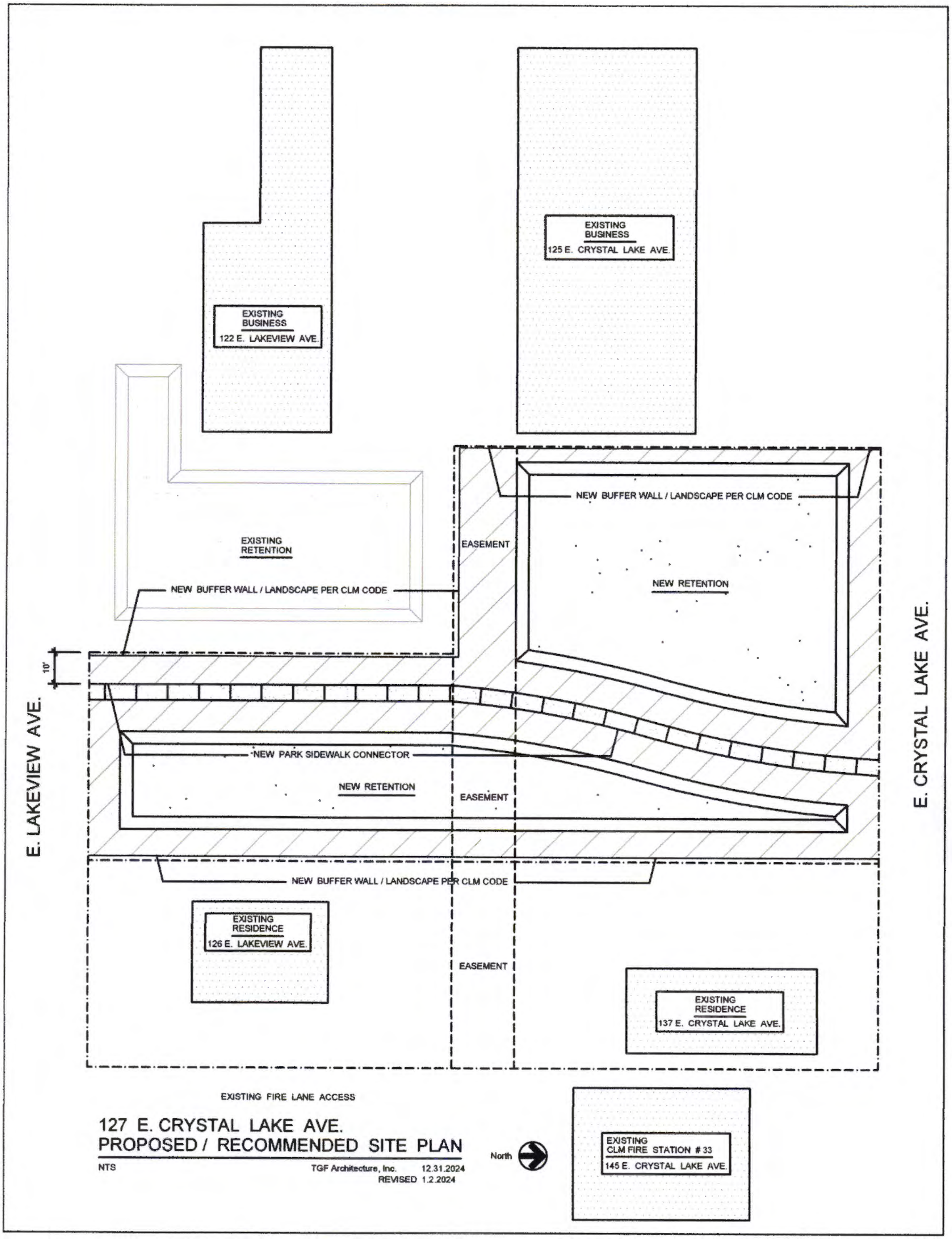
Name:	**Phone No.:**
Email address:	**Address:**
Item of Interest:	

Name:	**Phone No.:**
Email address:	**Address:**
Item of Interest:	



127 E. CRYSTAL LAKE AVE.
PROPOSED / RECOMMENDED SITE PLAN

NTS TGF Architecture, Inc. 12.31.2024



127 E. CRYSTAL LAKE AVE.
PROPOSED / RECOMMENDED SITE PLAN

NTS

TGF Architecture, Inc. 12.31.2024
REVISED 1.2.2024