LAKE MARY CITY COMMISSION

Lake Mary City Hall
100 N. Country Club Road

Regular Meeting
MINUTES
THURSDAY, SEPTEMBER 5, 2024, 7:00 PM

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. The meeting was called to order by Mayor David Mealor at 7:02.

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call

David Mealor, Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Sidney Miller, Deputy Mayor – Excused Absence
Justin York, Commissioner
Kevin Smith, City Manager
Katie Reischmann, City Attorney
Kevin Pratt, Police Chief
Bryan Nipe, Parks & Recreation Director
Brent Mason, Finance Director
Allison Marcous, Human Resources Director
Danielle Koury, Public Works Director
Amber Branton, City Clerk
Corey Bowles, Deputy Fire Chief
Anthony Seda, Police Sergeant
Miguel Conde, City Engineer

LAKE MARY CITY COMMISSION

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Regular Meeting
AGENDA
THURSDAY, SEPTEMBER 5, 2024 7:00 PM

1. **Call to Order**
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes**
   A. **Approval of Draft City Commission Meeting Minutes for August 15, 2024**
6. **Special Presentations**
   A. **Proclamation - National IT Professionals Day**
7. **Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**
8. **Unfinished Business**
9. **New Business**
   A. **Ordinance No. 1706 - Tentative FY 2025 Millage Rate (Public Hearing - First Reading) AND Ordinance No. 1707 - Tentative FY 2025 Budget (Public Hearing - First Reading) (Kevin Smith, City Manager)**
   B. **Resolution No. 1073 - Easement Joinder with Duke Energy and GCS Multi LLC (7-11)**

C. Resolution No. 1074 Authorizing Participation in the Proposed Class Action Settlements with Tyco Fire Products LP and BASF Corporation.

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Engineering Services for Consumptive Use Permit Renewal

b. Lift Station Improvements 2024

c. SCSO Dispatching Services Amendment FY 2025

B. Items for Information

C. Announcements

12. Mayor and Commissioners Report - 2

13. City Attorney's Report

14. Adjournment

UPCOMING MEETINGS: September 19, 2024

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.

Chris Carson, Senior Planner
Pedro Ramos, Information Technology Administrator

5. Approval of Minutes

A. Approval of Draft City Commission Meeting Minutes for August 15, 2024

Commissioner Duryea made a motion to approve the Draft City Commission Meeting Minutes for August 15, 2024. Commissioner York seconded the motion, and the motion was carried unanimously.

6. Special Presentations

A. National IT Professionals Day

Katie Reischmann, City Attorney, read the proclamation, which proclaimed September 17, 2024, National IT Professionals Day in the City of Lake Mary, Florida.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward, and the citizen participation section was closed.

8. Unfinished Business

9. New Business

A. Ordinance No. 1706 – Tentative Millage Rate. (Public Hearing – First Reading) AND Ordinance No. 1707 – Tentative FY 2025 Budget (Public Hearing – First Reading) (Kevin Smith, City Manager)

Katie Reischmann, City Attorney, read Ordinance No. 1706 by title only.

Kevin Smith, City Manager, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. Nobody came forward and the public hearing section was closed.

Commissioner Smith made a motion to approve Ordinance No. 1706, Tentative Millage Rate. Commissioner York seconded the motion, and the motion carried 4-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Duryea, Yes; Commissioner York, Yes; Mayor Mealor, Yes.

Katie Reischmann, City Attorney, read Ordinance No. 1707 by title only.

Kevin Smith, City Manager, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. Nobody came forward and the public hearing section was closed.

Commissioner York made a motion to approve Ordinance No. 1707, Tentative FY 2025 Budget. Commissioner Duryea seconded the motion, and the motion carried 4-0 by roll-call vote, Commissioner Duryea, Yes; Commissioner York, Yes; Commissioner Smith, Yes; Mayor Mealor, Yes.

B. Resolution No. 1073 – Easement Joinder with Duke Energy and GCS Multi LLC (7-11).

Katie Reischmann, City Attorney, read Resolution No. 1073 by title only.

Danielle Koury, Public Works Director, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

Commissioner York inquired regarding powerline undergrounding in surrounding neighborhoods. Ms. Koury advised that powerlines will be undergrounded along Lakeview and Wilbur, but that is currently the extent of the project.

The item was then opened for public hearing. Nobody came forward and the public hearing section was closed.

Commissioner York made a motion to approve Resolution No. 1073 – Easement Joinder with Duke Energy and GCS Multi LLC (7-11). Commissioner Smith seconded the motion, and the motion was approved unanimously.

C. Resolution No. 1074 – Authorizing Participation in the Proposed Class Action Settlements with Tyco Fire Products LP and BASF Corporation.

Katie Reischmann, City Attorney, read Resolution No. 1074 by title only.

Danielle Koury, Public Works Director, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. Nobody came forward and the public hearing section was closed.

Commissioner York made a motion to approve Resolution No. 1074 – Authorizing Participation in the Proposed Class Action Settlements with Tyco Fire Products LP and BASF Corporation. Commissioner Smith seconded the motion, and the motion was approved unanimously.

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Engineering Services for Consumptive Use Permit Renewal

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to enter into an agreement with CPH, Inc. for $77,507 to prepare the application and supporting documents for CUP renewal.

Commissioner Smith inquired regarding the typical cost for future demand impact modeling. Danielle Koury, Public Works Director, advised the next steps for the impact model must occur after the application process and the consultants will discuss how to proceed with the water management district.

Commissioner Smith further inquired regarding the AI scope amendments. Ms. Koury explained there will likely be future discussion with the district.

Lastly, Commissioner Smith inquired whether the $21,000 for SMW is included in the $77,507 cost. Ms. Koury clarified that it is.

Commissioner Duryea inquired regarding the cost of the application. Ms. Koury advised that CPH, Inc.'s expertise in compiling data for the application is crucial for the complicated process.

Commissioner Duryea further inquired regarding consumptive use permit. Ms. Koury explained the permit is from the St. Johns and DEP regulatory agencies and the uses allowed by the permit are performed daily.

Commissioner York made a motion to authorize the Engineering Services for Consumptive Use Permit Renewal. Commissioner Smith seconded the motion, and the motion was approved unanimously.

b. **Lift Station Improvements 2024**

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to enter into an agreement with Chinchor Electric for $713,850 for lift station improvements in 2024.

Commissioner Smith made a motion to authorize the Lift Station Improvements 2024. Commissioner Duryea seconded the motion, and the motion was approved unanimously.

c. **SCSO Dispatching Services Amendment FY 2025**

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize Mayor Mealor to execute the amendment to the agreement with the Seminole County Sheriff's Office for law enforcement dispatching services.

Commissioner York made a motion to authorize the SCSO Dispatching Services Amendment FY 2025. Commissioner Smith seconded the motion, and the motion was approved unanimously.

B. Items for Information

C. Announcements

12. Mayor and Commissioners Report – 2

A. Commissioner Duryea

He apologized for his absence at the Lake Mary Little League parade. He also congratulated and expressed his appreciation to the Lake Mary Little League team.

B. Commissioner York

He expressed his appreciation to City staff for their work on the parade and extended a warm invitation for the new incoming Commissioner and City Attorney.

C. Commissioner Smith

He also expressed his appreciation to City staff for their work on the parade.

13. City Attorney's Report

No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:33.

David J. Mealor, Mayor

Cassie Killgore, Deputy City Clerk

ATTEST:

Amber Branton

Amber Branton, City Clerk