LAKE MARY CITY COMMISSION

Lake Mary City Hall
100 N. Country Club Road

Regular Meeting
MINUTES
THURSDAY, JULY 18, 2024, 7:00 PM

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. The meeting was called to order by Mayor David Mealor at 7:01.

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call

David Mealor, Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Sidney Miller, Deputy Mayor
Justin York, Commissioner
Kevin Smith, City Manager
Katie Reischmann, City Attorney
Kevin Pratt, Police Chief
Michael Johansmeyer, Fire Chief
Bryan Nipe, Parks & Recreation Director
Allison Marcous, Human Resources Director
Brent Mason, Finance Director
Sabreena Colbert, Community Development Director
Danielle Koury, Public Works Director
Amber Branton, City Clerk
Corey Bowles, Acting Operations Chief
Dave Dovan, Assistant Public Works Director

Tina O'Brien, Senior Fire Inspector
Lena Delgenio, Police Sergeant
Pedro Ramos, Information Technology Administrator

5. Approval of Minutes

A. Approval of Draft City Commission Meeting Minutes for June 20, 2024

Deputy Mayor Miller made a motion to approve the Draft City Commission Meeting Minutes of June 20, 2024. Commissioner Duryea seconded the motion, and the motion was carried unanimously.

6. Special Presentations

A. City Employee of the 2nd Quarter 2024 – Tina O'Brien, Sr. Fire Inspector (Mike Johansmeyer, Fire Chief)

Michael Johansmeyer, Fire Chief, came forward to award Tina O'Brien, Sr. Fire Inspector with her City Employee of the 2nd Quarter 2024 award. He expressed gratitude for Ms. O'Brien's work ethic, expertise, and demeanor.

Ms. O'Brien thanked the Commission and Chief Johansmeyer for their recognition and expressed her appreciation for the work environment the City provides.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

Dick Fess, of 106 Pine Circle Drive, came forward to discuss the possibility of introducing "Welcome to Lake Mary" signage along the I-4 overpass. Commissioner Smith and Kevin Smith, City Manager, advised they would work directly with Mr. Fess on this project.

No one else came forward and the citizen participation section was closed.

9. New Business

A. Proposed Fiscal Year 2025 Millage Rate, Rolled Back Rate, and Tentative Budget Hearing (Kevin Smith, City Manager)

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

Commissioner Duryea made a motion to approve the Proposed Fiscal Year 2025 Millage Rate, Rolled Back Rate, and Tentative Budget Hearing. Commissioner Smith seconded the motion, and the motion was carried unanimously.

B. Resolution No. 1070 – Property Acquisition (Public Hearing) (Bryan Nipe, Parks & Recreation Director)

Katie Reischmann, City Attorney, read Resolution No. 1070 by title only.

Bryan Nipe, Parks & Recreation Director, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

Commissioner York made a motion to approve Resolution No. 1070 – Property Acquisition. Deputy Mayor Miller seconded the motion, and the motion carried 5-0 by roll-call vote, Commissioner Smith, Yes; Commissioner Duryea, Yes; Deputy Mayor Miller, Yes; Commissioner York, Yes; Mayor Mealor, Yes.

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Crystal Gardens Change Order #1

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to approve a change order to increase the purchase order for Carr & Collier to $1,887,870.39.

Commissioner Smith made a motion to authorize the Crystal Gardens Change Order #1. Commissioner York seconded the motion, and the motion was approved unanimously.

b. Ferguson Enterprises Inc., Change Order #1

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to approve a change order to increase the purchase order for Ferguson Enterprises Inc., to $45,000.00.

Commissioner York made a motion to authorize the Ferguson Enterprises Inc., Change Order #1. Deputy Mayor Miller seconded the motion, and the motion was approved unanimously.

c. Surplus items from Police and Fire Departments

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He requested that Commission authorize himself to surplus recently replaced tasers, ballistic shields, and a refrigerator, from the Police and Fire Departments.

Commissioner Duryea made a motion to authorize the surplus items from the Police and Fire Departments. Commissioner Smith seconded the motion, and the motion was approved unanimously.

B. Items for Information

a. Monthly Finance Report

Mr. Smith stated that everything is trending accordingly.

C. Announcements

12. Mayor and Commissioners Report – 3

A. Deputy Mayor Miller

He thanked everyone for their participation in his 81st birthday celebration.

B. Commissioner York

He expressed his enjoyment regarding the Orlando Health hard-hat tour and its upcoming grand opening.

C. Commissioner Smith

He thanked Kevin Smith, City Manager, and Brent Mason, Finance Director, for their work on the fiscal year 2025 budget. He also thanked the Community Development Department for the comprehensive plan that was recently launched on the City's website.

D. Commissioner Duryea

No report.

13. City Attorney's Report

No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:29.

David J. Mealor, Mayor

Amber Branton, City Clerk

ATTEST:

Cassie Killgore, Deputy City Clerk