



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
MINUTES
THURSDAY, FEBRUARY 1, 2024, 7:00 PM**

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. Call to Order

The meeting was called to order by Mayor David Mealor at 7:00.

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call

David Mealor, Mayor
Jordan Smith, Commissioner – Excused Absence
George F. Duryea, Commissioner
Sidney Milley, Deputy Mayor
Justin York, Commissioner
Kevin Smith, City Manager
Michael Biles, Police Chief
Michael Johansmeyer, Fire Chief
Sabreena Colbert, Community Development Director
Danielle Koury, Public Works Director
Dave Dovon, Assistant Public Works Director
Allison Marcous, Human Resources Director
Brent Mason, Finance Director
Bryan Nipe, Parks & Recreation Director
Jill Semento, Assistant Parks & Recreation Director

Amber Branton, City Clerk
Cassandra Killgore, Deputy City Clerk
Chris Carson, Senior Planner
Anthony Seda, Police Sergeant
Miguel Conde, City Engineer
Katie Carew, Events Manager
Tom Rhodes, Network Specialist
Sheryl Rivas, Administrative Coordinator
Catherine Reischmann, City Attorney

5. Approval of Minutes

- A. Approval of Draft City Commission Meeting Minutes for January 18, 2024.**

Deputy Mayor Miller made a motion to approve the Draft City Commission Meeting Minutes of January 18, 2024. Commissioner York seconded the motion, and the motion was carried unanimously.

6. Special Presentations

- A. City Employee of the 4th Quarter 2023 - Sheryl Rivas, Administrative Coordinator for Parks & Recreation (Bryan Nipe, Parks & Recreation Director)**

Bryan Nipe, Parks & Recreation Director introduced Sheryl Rivas, Administrative Coordinator and recognized her for her excellent work within the City. Sheryl expressed her gratitude for her community and colleagues. Mayor Mealor then congratulated Sheryl for her accomplishment.

- 7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**

No one came forward and the Citizen Participation section was closed.

8. Unfinished Business

- A. 2023-RZ-08, Ordinance No. 1698, A request for rezoning of +/- 1.97 acres of property located at 2801 W. Lake Mary Blvd. from A-1, Agriculture, to PO, Professional Office. Applicant: Mr. Chris**

**Butera, 2801 Devco, LLC. (Quasi-Judicial – Public Hearing –
Second Reading) (Chris Carson, Project Manager)**

Katie Reischmann, City Attorney, read Ordinance No. 1698 by title only.

Chris Carson, Senior Planner, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review.

The item was then opened for public hearing. No one came forward and the public hearing section was closed.

Commissioner Duryea made a motion to approve 2023-RZ-08, Ordinance No. 1698, A request for rezoning of +/- 1.97 acres of property located at 2801 W. Lake Mary Blvd. from A-1, Agriculture, to PO, Professional Office. Commissioner York seconded the motion, and the motion carried 4-0 by roll-call vote, Commissioner Duryea, Yes; Deputy Mayor Miller, Yes; Commissioner York, Yes; Mayor Mealor, Yes.

9. New Business

None.

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. HVAC Controls Installation and Upgrade

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

He explained that the current Wallace Court and City Hall HVAC Control systems' technology is outdated, and the upgrade will provide synergy with the systems currently in place at the Police Department and Fire Station 37. He also stated that this upgrade was included in the fiscal year 2024 capital budget. He requested that Commission authorize himself to execute a purchase order with Automated Buildings, Inc. in the amount of \$61,596 for the installation and upgrade of the HVAC controls at Wallace Court and City Hall.

Deputy Mayor Miller made a motion to authorize the HVAC Controls Installation and Upgrade. Commissioner Duryea seconded the motion, and the motion was approved unanimously.

B. Items for Information

a. Monthly Finance Report

Mr. Smith stated that everything is trending accordingly.

Mayor Mealor expressed his appreciation for Brent Mason, Finance Director's excellent governmental accounting experience and open availability for questions.

C. Announcements

12. Mayor and Commissioners Report - 1

A. Annual Advisory Board Appointments/Reappointments

a. Parks and Recreation Advisory Board Reappointments

Deputy Mayor Miller made a motion to approve the reappointments of Robert Boardman, Craig Baumgardner, Christene Maskal, and Luis Silva to the Parks and Recreation Advisory Board for another two-year term. Commissioner Duryea seconded the motion, and the motion was approved unanimously.

b. Planning and Zoning Advisory Board Reappointments

Commissioner York made a motion to approve the reappointments of Brittany Walker and Robert Hawkins to the Planning and Zoning Advisory Board for another three-year term. Deputy Mayor Miller seconded the motion, and the motion was approved unanimously.

c. Code Enforcement Board Reappointments

Commissioner Duryea made a motion to approve the reappointments of Henry Scarfo and Kevin Walsh to the Code Enforcement Board for another three-year term. Deputy Mayor Miller seconded the motion, and the motion was approved unanimously.

d. Historical Commission Appointments/Reappointments

Commissioner York made a motion to approve the Historical Commission Board reappointment of Mark Fojo, and the appointment of Kathleen Allen, Mary Major, Noel Gonzalez, and Michael Rhodes for a three-year term. Deputy Mayor Miller seconded the motion, and the motion was approved unanimously.

e. Elder Affairs Commission Appointment

Commissioner Duryea made a motion to approve the Elder Affairs Commission Board appointment of Jose Vazquez and the reappointment of Stephen Saker, Catharine Williams, and Marjorie Smith. Deputy Mayor Miller seconded the motion, and the motion was approved unanimously.

B. Commissioner Duryea

No Report.

C. Deputy Mayor Miller

No report.

D. Commissioner York

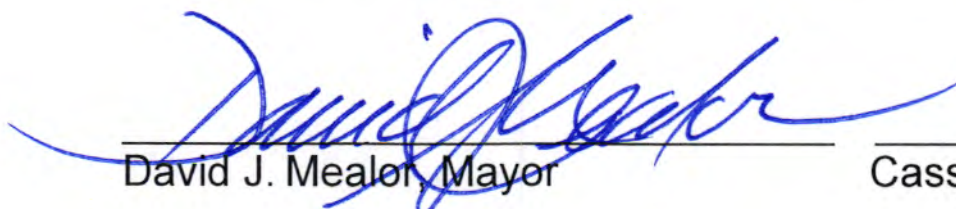
No report.

13. City Attorney's Report

No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:18.


David J. Mealon, Mayor


Cassie Killgore, Deputy City Clerk

ATTEST:


Amber Branton, City Clerk