



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
MINUTES
THURSDAY, SEPTEMBER 21, 2023 7:00 PM**

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. Call to Order

The meeting was called to order by Mayor David Mealor at 7:00.

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call

David Mealor, Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Sidney Miller, Deputy Mayor
Justin York, Commissioner
Kevin Smith, City Manager
Michael Biles, Police Chief
Michael Johansmeyer, Fire Chief
Brent Mason, Finance Director
Danielle Koury, Public Works Director
Corey Bowles, Assistant Fire Chief
Bryan Nipe, Parks and Recreation Director
Sabreena Colbert, Community Development Director
Allison Marcous, Human Resources Director

Amber Branton, City Clerk
Dave Doan, Assistant Public Works Director
Miguel Conde, City Engineer
Chris Carson, Senior Planner
Tom Rhodes, Network Specialist
Catherine Reischmann, City Attorney

5. Approval of Minutes

A. Approval of Draft City Commission Meeting Minutes for September 7, 2023

Deputy Mayor Miller made a motion to approve the Draft City Commission Meeting Minutes of September 7, 2023. Commissioner Duryea seconded the motion, and the motion carried unanimously.

6. Special Presentations

A. Proclamation - National Community Planning Month (Sabreena Colbert, Community Development Director)

Sabreena Colbert, Community Development Director, came forward to thank the Mayor and Commission for their support and leadership. She stated it is truly a team effort. It takes input from all departments and the community.

Mayor Meador stated it has been a difficult spring and summer. The Commission appreciates the efforts that they have brought forward. Particularly the way the information is conveyed to them is always in a professional and thoughtful manner.

B. Proclamation - National Fire Prevention Month (Michael Johansmeyer, Fire Chief)

Mike Johansmeyer, Fire Chief, came forward to thank the Mayor and Commission. He stated that they were notified that they have achieved the fourth year of their international accreditation. Mr. Corey Bowels is the fire accreditation manager for the state of Florida. He helps out with many other agencies as well. The ambulance accreditation should be coming sometime in December.

Mayor Meador stated that the community risk reduction is already making an impact. Several people who've attended the homeowners' meeting were very appreciative of the information that was provided to them. He congratulated Chief Johansmeyer on a job well done.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our

citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward and the Citizen Participation section was closed.

8. Unfinished Business

A. Ordinance No. 1689 - FY 2024 Millage Rate (Public Hearing - Second Reading) AND Ordinance No. 1690 - FY 2024 Budget (Public Hearing - Second Reading) (Kevin Smith, City Manager)

Katie Reischmann, City Attorney, read Ordinance No. 1689 and Ordinance No. 1690 by title only.

Kevin Smith, City Manager, discussed the information as presented in the Staff Report, which was included in the agenda packet for review. He stated that there have been no changes since the first reading. The millage rate of 3.5895 is 7.59% over our rolled back rate of 3.3362 mills.

The item was then opened for public hearing. No one came forward and the public hearing section was closed.

Commissioner York made a motion to approve Ordinance No. 1689 - FY 2024 Millage Rate (Public Hearing - Second Reading). Commissioner Smith seconded the motion and the motion carried 5-0 by roll-call vote. Commissioner Smith, Yes; Commissioner Duryea, Yes; Deputy Mayor Miller, Yes; Commissioner York, Yes; Mayor Mealor, Yes.

The item was then opened for public hearing. No one came forward and the public hearing section was closed.

Deputy Mayor Miller made a motion to approve Ordinance No. 1690 - FY 2024 Budget (Public Hearing - Second Reading). Commissioner York seconded the motion and the motion carried 5-0 by roll-call vote. Commissioner Duryea, Yes; Deputy Mayor Miller, Yes; Commissioner York, Yes; Commissioner Smith, Yes; Mayor Mealor, Yes.

B. 2023-RZ-04, Ordinance No. 1691, A request for the Second Amendment to the Griffin Farms at Midtown Planned Unit Development (PUD) Developers Agreement incorporating revisions to Section C. Land Uses and Other Restrictions, for Lot 2. Applicant: Mr. Benjamin LaForest, Petfolk, Inc. (Quasi-Judicial – Public Hearing – Second Reading) (Sabreena Colbert, Project Manager)

Mrs. Reischmann read Ordinance No. 1691 by title only.

Sabreena Colbert, Community Development Director, came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review. She had no additional information but stated she was available for any questions.

Mayor Mealor stated that he has visited the site and his decision is based on the information that has been presented here.

The item was then opened for public hearing. No one came forward and the public hearing section was closed.

Commissioner Smith made a motion to approve 2023-RZ-04, Ordinance No. 1691, A request for the Second Amendment to the Griffin Farms at Midtown Planned Unit Development (PUD) Developers Agreement incorporating revisions to Section C. Land Uses and Other Restrictions, for Lot 2. Commissioner Duryea seconded the motion and the motion carried 5-0 by roll-call vote. Deputy Mayor Miller, Yes; Commissioner York, Yes; Commissioner Smith, Yes; Commissioner Duryea, Yes; Mayor Mealor, Yes.

9. New Business

A. Resolution No. 1059, Disposition of City property appropriate for use as affordable housing per Fla. Stat. 166.0451 (Legislative – Public Hearing) (Sabreena Colbert, Community Development Director)

Mrs. Reischmann read Resolution No. 1059 by title only.

Mrs. Colbert came forward to discuss the information as presented in the Staff Report, which was included in the agenda packet for review, as well as the updated list provided on the dais.

Commissioner Smith stated he would like to thank their department for providing more information on the list. The maps are very helpful as well.

The item was then opened for public hearing. No one came forward and the public hearing section was closed.

Commissioner Duryea made a motion to approve Resolution No. 1059, Disposition of City property appropriate for use as affordable housing per Fla. Stat. 166.0451. Deputy Mayor Miller seconded the motion, and the motion was approved unanimously.

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Appointment of City Clerk

Mr. Smith discussed the information as presented in the Staff report, which was included in the agenda packet for review.

Commissioner Duryea made a motion to ratify the City Manager's appointment of Amber Branton to the position of City Clerk effective September 22, 2023. Commissioner Smith seconded the motion, and the motion was approved unanimously.

b. Annual allocation of P.O.'s over \$35,000.00

Mr. Smith requested Commission to approve the listed purchase orders for FY 2024 and authorize himself to execute the same.

Deputy Mayor Miller made a motion to authorize Mr. Smith to approve and execute the listed purchase orders for FY 2024. Commissioner York seconded the motion, and the motion carried unanimously.

B. Items for Information

a. Monthly Finance Report

Mr. Smith stated that everything is trending normal.

C. Announcements

Mr. Smith stated that in May of this year Chief Johansmeyer presented Resolution No. 1057 to the Commission, regarding EMS transport fees and Medicaid Reimbursement. He had discussed the two parts of the program and explained that it somewhat functions like a matching grant program. It requires that we contribute significant dollars in order to receive significant dollars back through the program. The specific amount the City is required to contribute was not provided to us until just a few days ago, after the agenda had already gone out. In order to participate in the program, the City is required to, prior to the end of this fiscal year, obligate funding in the amount of \$75,705.16 in order to receive our allocation of this program which is estimated to be around \$180,000.00.

Mr. Smith requested Commission authorize himself to enter into an agreement with PENT/MCO program in the amount of \$75,705.16.

Mayor Mealor stated that this item is a continuation of the item that was approved in May. Now that we have a definitive figure, it is logical to entertain the City Manager's request.

Deputy Mayor Miller made a motion to authorize City Manager to enter into the agreement. Commissioner York seconded the motion, and the motion carried unanimously.

12. Mayor and Commissioners Report – 1

A. Commissioner Smith

He congratulated Mrs. Branton on a job well done and stated that it is well deserved. He congratulated the Fire Department on their accreditation. He also congratulated Mr. Nipe on his award from Lake Mary Rotary Club. He said that he ran with the Lake Mary Fire Department in the Tunnels to Towers 5K in complete gear. It was very inspirational and a pleasure to run with our first responders. He is also happy to see the work going on, on Country Club Road.

B. Commissioner Duryea

He thanked Chief Johansmeyer for his diligence and said he has a great group of people working for him. He is happy to be a part of that.

C. Deputy Mayor Miller

No report.

D. Commissioner York

He echoed the comments of Commissioner Smith. He wasn't able to make it to the 5K, but he knows that commission was well represented. He congratulated the Fire Department on their accreditation, Mr. Nipe on his award, and Mrs. Branton on her ascension to City Clerk. He stated that he had an opportunity to work with her during the stressful qualifying period and she handled it with grace and dignity. He is looking forward to working with her. Last week he had an opportunity, along with Mayor Mealor, to go to Lake Mary High School with Chris Anderson, Supervisor of Elections. Mr. Anderson does this every year and brings in elected officials to talk about local government. There were 161 students that registered to vote. He also thanked Mrs. Marcous for the City of Lake Mary Employee Newsletter. He said it is great and he can't wait to see more.

13. City Attorney's Report

No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:28.