



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
MINUTES
THURSDAY, MARCH 16, 2023, 7:00 PM**

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. Call to Order

The meeting was called to order by Mayor David Mealor at 7:04.

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call

David Mealor, Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Sidney Miller, Deputy Mayor
Justin York, Commissioner
Kevin Smith, City Manager
Stephen Noto, Assistant City Manager
Michael Biles, Police Chief
Brent Mason, Finance Director
Danielle Koury, Public Works Director
Allison Marcous, Human Resources Manager
Michael Johansmeyer, Fire Chief

City Commission
March 16, 2023, 1

Jill Semento, Assistant Parks and Recreation Director
Dave Dovan, Assistant Public Works Director
Sabreena Colbert, City Planner
Amber Branton, Deputy City Clerk
Katie Carew, Events Manager
Tom Rhodes, Network Specialist
Catherine Reischmann, City Attorney

5. Approval of Minutes

A. Approval of Draft City Commission Meeting Minutes for February 16, 2023

Commissioner Smith made a motion to approve the Draft City Commission Meeting Minutes of February 16, 2023. Deputy Mayor Miller seconded the motion, and the motion carried unanimously.

6. Special Presentations

A. Proclamation - FGFOA Florida Government Finance Professionals Week (Brent Mason, Finance Director)

Kevin Smith, City Manager, asked the finance team to come forward and had Brent Mason, Finance Director introduce the staff. Mr. Smith stated that these are the employees that do the unsung work in the background. They have made us look great, and the next two items on the Agenda are evidence of that.

B. FY 2021 Certificate of Achievement for Excellence in Financial Reporting - (John McKinney, President of the Florida Government Finance Officers Association)

Mayor Mealor asked John McKinney, President of the Florida Government Finance Officers Association, to come forward.

Mr. McKinney presented the award to Mr. Mason. It is the thirtieth consecutive year Lake Mary has received this award.

Mr. Mason stated that they are looking forward to continuing this in the upcoming years.

C. FY 2022 Annual Comprehensive Financial Report - McDirmit Davis, LLC (Tammy Campbell)

Ms. Campbell came forward, stating that their independent audit report is unmodified. This is the best type of opinion that the City can receive.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward, and the citizen participation section was closed.

8. Unfinished Business

None

9. New Business

None

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Janitorial Contract

Kevin Smith, City Manager, discussed the information as presented in the Staff report, which was included in the agenda packet for review.

Commissioner Duryea asked what facilities they are responsible for.

Mr. Smith stated that it is all buildings, including the restrooms at the parks.

Commissioner Duryea made a motion to authorize City Manager to continue with month-to-month service with D&A Building Services with \$48,318.50 of budgeted funds added to PO. Deputy Mayor Miller seconded the motion, and the motion was approved unanimously.

b. Surplus Ticket Writer - Police Department

Kevin Smith, City Manager, discussed the information as presented in the Staff report, which was included in the agenda packet for review.

Commissioner Duryea made a motion to authorize City Manager to declare the referenced Ticket Writer surplus and authorize him to dispose of the

same. Commissioner York seconded the motion, and the motion was approved unanimously.

B. Items for Information

a. Event Update

Kevin Smith, City Manager, discussed the information as presented in the Staff report, which was included in the agenda packet for review.

b. Monthly Finance Report

Mr. Smith stated that everything is trending as normal.

C. Announcements

12. Mayor and Commissioners Report - 2

A. Commissioner Duryea

He thanked everyone involved for making the 50th Anniversary Gala an excellent and fun affair. He was very happy to be a part of it.

B. Deputy Mayor Miller

He echoed Commissioner Duryea's compliments. He stated that it was a great event and thanked staff.

C. Commissioner York

He also echoed Commissioner Duryea. He stated that the Gala was an amazing event. Staff, as well as the sponsors deserve compliments. He felt so lucky to be on the Commission at the time this event was held. Especially since he grew up here, he never thought he would be at that event in this position. He is also looking forward to the upcoming festival, as City staff never lets them down. It is also important that they took the time tonight to recognize the financial team. They do a lot to recognize public safety and many of the other departments throughout the year. It's great that they were able to recognize the people who pay our bills and undertake capital projects among many other tasks.

D. Commissioner Smith

He too echoed Commissioner Duryea. He thanked Mr. Mason and the finance team for all of their hard work, and for keeping the City in the black. He thanked staff for planning the Gala. It was a spectacular event, everything from the entertainment, the food, and the people networking.

E. Mayor Mealor

He stated that he and Commissioner Duryea have served this City for many years. They have been voted in every two years. As he looked out in the audience at the Gala at those previous people who had also been elected and served this community, he was taken aback and so thankful for that legacy of leadership. An example of this is the very fact that the four Commissioners on the dais right now present the most unique skill set. One of his fellow Mayor colleagues told him that very few Commissions have the kind of talent pool sitting at the dais that Lake Mary does.

13. City Attorney's Report

No report.

14. Adjournment

There being no further business, the meeting adjourned at 7:26.