LAKE MARY CITY COMMISSION

Lake Mary City Hall
100 N. Country Club Road

Regular Meeting
MINUTES
THURSDAY, MAY 19, 2022, 7:00 PM

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. **Call to Order**

The meeting was called to order by Deputy Mayor Sid Miller at 7:01 P.M.

2. **Moment of Silence**

3. **Pledge of Allegiance**

4. **Roll Call**

Jordan Smith, Commissioner
George F. Duryea, Commissioner
Sidney Miller, Deputy Mayor
Justin York, Commissioner
Kevin Smith, City Manager
Mike Biles, Police Chief
Michael Johansmeyer, Fire Chief
Brent Mason, Finance Director

Bruce Paster, Public Works Director

Bryan Nipe, Parks and Recreation Director

Stephen Noto, Assistant City Manager

Michelle McCurdy, City Clerk

Lindsay Malsam, Information Technology Manager

Jennifer Tate, Human Resources Specialist

Bruce Fleming, Senior Code Enforcement Officer

Chris Carson, Senior Planner

Sabreena Colbert, City Planner

Katie Reischmann, City Attorney

5. Approval of Minutes

A. Draft City Commission Meeting Minutes - May 5, 2022.

Commissioner York made a motion to approve the Draft City Commission Meeting Minutes for May 5, 2022. Commissioner Smith seconded the motion, and the motion carried unanimously.

6. Special Presentations

A. Proclamation - Code Enforcement Officers Appreciation Week (Bruce Fleming, Sr. Code Enforcement Officer)

Bruce Fleming, Senior Code Enforcement Officer came forward. Mr. Fleming thanked the Commission and the Mayor for the consideration based off the efforts he puts forth.

B. Proclamation - International Human Resources Day (Jennifer Tate, Human Resources Specialist)

Jennifer Tate, Human Resources Specialist came forward. Ms. Tate thanked the Commission, the Mayor, and the City Manager. She stated that she's been in Human Resources thirty-three years and loves her job as well as the City.

C. Proclamation - Retirement of Battalion Chief Toby Palmer (Michael Johansmeyer, Fire Chief)

Toby Palmer, Battalion Chief came forward. He thanked the Commission for giving him all the opportunities and advancements over his twenty-eight years.

7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also

includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward, and the citizen participation section was closed.

8. Unfinished Business

A. 2022-RZ-01, Ordinance No. 1663, A request for rezoning of property located at the northeast corner of E. Wilbur Ave. and Second St. from C-1, General Commercial, to DC, Downtown Centre. Applicant: Stephen Allen, P.E. (Quasi-Judicial – Public Hearing – Second Reading) (Chris Carson, Project Manager)

Katie Reischmann, City Attorney, read Ordinance No. 1663 by title only.

Chris Carson, Senior Planner, came forward to say staff has no additional comments regarding this item.

There were no questions in relation to this item. The item was opened for a public hearing.

Melanie Cross, 4300 W. Lake Mary Blvd, Lake Mary, FL came forward. Ms. Cross asked for an explanation of the two zoning districts. Mr. Carson explained the difference and advised that the applicant is proposing townhomes which is currently under review.

No one else came forward and the public hearing section was closed. The item was then opened for discussion and a motion.

Commissioner Duryea made a motion to approve Ordinance No. 1663, A request for rezoning of property located at the northeast corner of E. Wilbur Ave. and Second St. from C-1, General Commercial, to DC, Downtown Centre. Commissioner Smith seconded the motion, and the motion carried unanimously 4-0 by roll call vote on Second Reading. Commissioner Smith, Yes; Commissioner Duryea, Yes; Commissioner York, Yes; Deputy Mayor Miller, Yes.

B. 2022-RZ-02, Ordinance No. 1664, A request for rezoning of property located at the southeast corner of W. Lake Mary Ave. and N. 4th St. from R-1A, Residential, to DC, Downtown Centre. Applicant: Benny Kuriakose (Quasi-Judicial – Public Hearing – Second Reading) (Sabreena Colbert, Project Manager)

Katie Reischmann, City Attorney, read Ordinance No. 1664 by title only.

Sabreena Colbert, City Planner, came forward to say staff has no additional comments regarding this item.

Commissioner Smith stated that he supports this, with the caveat that the developer reaches out to the nearby homeowners.

The item was opened for a public hearing. No one came forward and the public hearing section was closed. The item was then opened for discussion and a motion.

Commissioner York made a motion to approve Ordinance No. 1664, A request for rezoning of property located at the southeast corner of W. Lake Mary Ave. and N. 4th St. from R-1A, Residential, to DC, Downtown Centre. Commissioner Duryea seconded the motion, and the motion carried unanimously 4-0 by roll call vote on Second Reading. Commissioner Duryea, Yes; Commissioner York, Yes; Commissioner Smith, Yes; Deputy Mayor Miller, Yes.

9. New Business

There was no new business.

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Lift Station Electrical Improvements 2022

Mr. Smith discussed the information presented in the Staff Report which was included in the agenda packet for review.

He requested the Commission authorize him to enter into an agreement with Chinchor Electric in the amount of $380,826.90 for lift station electrical improvements in 2022.

Commissioner Duryea made a motion to approve the City Manager enter into an agreement with Chinchor Electric in the amount of $380,826.90. Commissioner Smith seconded the motion, and the motion was approved unanimously.

b. Country Club Road and Wilbur Avenue Signalization Modifications

Mr. Smith discussed the information presented in the Staff Report which was included in the agenda packet for review.

He requested the Commission authorize him to enter into an agreement with Chinchor Electric in the amount of $192,296.20 for the Country Club Road and Wilbur Avenue signalization modification.

Commissioner Smith asked for the project schedule, if the traffic lights will be installed before the road work is done, and if the lighting will resemble the rest of the lighting on Country Club.

Mr. Smith stated that the signalization and the lighting will be consistent with the entirety of the downtown area. He explained that the City is doing the work in a phased approach to expedite the

process, and that it will all come together with the design work on the front end. He asked Bruce Paster, Public Works Director, to come forward to discuss the timeline.

Mr. Paster stated that everything is a long lead item. He explained that he didn't have dates for the poles, as every pole is unique, and it could take several months before the poles come in. This project will be the first to be completed.

Mr. Smith explained that the signals are going in before the streetscape road work will be completed. It expedites the process in a positive way.

Commissioner Duryea asked Mr. Paster if the work will include any pedestrian indicators.

Mr. Paster stated that there are currently cross walks and pedestrian signals at all four corners. The new poles are going in the exact same locations and will still have the pedestrian signals.

Commissioner York made a motion to approve the City Manager to enter into an agreement with Chinchor Electric in the amount of $192,296.20. Commissioner Smith seconded the motion, and the motion was approved unanimously.

~ City Clerk Note: The Public Works Director incorrectly stated in the agenda item that Chinchor Electric is the company the City is entering into an agreement with. Traffic Control Devices, LLC. is the correct company. All other information included in the agenda packet is accurate.

B. Items for Information

a. Monthly Finance Report

Mr. Smith advised that the Monthly Financial Report was in the information packet and all items are trending as normal.

Commissioner Duryea asked why the Business Tax Receipts are showing low on the Financial Statement.

Mr. Smith stated that it is a timing issue, and asked Brent Mason, Finance Director to advise.

Mr. Mason explained that renewal notices go out in July, and we will see an uptick at that point.

Mr. Smith asked Michelle McCurdy, City Clerk when the renewal notices go out.

Ms. McCurdy advised that the renewals go out in August and explained that this is a slower time of the year. It will ramp up again during renewal time.

Mr. Smith stated that we will see that in the August – September time frame when the majority of those come in.

C. Announcements

There were no announcements.

12. Mayor and Commissioners Report - 2

A. Commissioner York

He thanked the sponsors and City staff involved with the TrailBlazers Brunch 5K. He stated it was a great event with great public participation. He requested a modification or a separate fact sheet with budget so residents know what will be done with the Cares Act funding.

Mr. Smith advised that the City hasn't spent much yet. There has been internal discussion, but it will ramp up significantly as budget meetings start in July. He stated that the City can add an indication of what we plan to do and what Commission has previously approved in our last budget session to our monthly Finance Report. We have not received the second half of our funding as of yet.

B. Commissioner Smith

He stated that the TrailBlazer 5K was a wonderful event. He thanked Parks and Recreation, Lake Mary Police and Fire Departments, Parks Advisory Board, and the Trailblazers for another successful event. The Salute to the Military at the Museum was a great event as well. Colonel Grubbs had a wonderful presentation. The International Plastic Modellers' Society provided models for kids to build.

C. Commissioner Duryea

There was no report.

D. Deputy Mayor Miller

There was no report.

13. City Attorney's Report

There was no report.

14. Adjournment

There being no further business, the meeting adjourned at 7:28.