



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
MINUTES
THURSDAY, APRIL 21, 2022, 7:00 PM**

NO VIDEO RECORDING WAS MADE FOR THIS MEETING.

1. Call to Order

The meeting was called to order by Mayor David Meador at 7:00 P.M.

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call

David Meador, Mayor
Jordan Smith, Commissioner
George F. Duryea, Commissioner
Sidney Miller, Deputy Mayor
Justin York, Commissioner
Kevin Smith, City Manager
Stephen Noto, Assistant City Manager
Michael Johansmeyer, Fire Chief
Mike Biles, Police Chief
Brent Mason, Finance Director

Bruce Paster, Public Works Director
Bryan Nipe, Parks and Recreation Director
Krystal Clem, Community Development Director
Michelle McCurdy, City Clerk
Lindsay Malsam, Information Technology Manager
Jennifer Tate, Human Resources Specialist
Dave Dovan, Assistant Public Works Director
Sabreena Colbert, City Planner
Katie Reischmann, City Attorney

5. Approval of Minutes

A. Draft Special-Called Meeting Minutes- April 7, 2022

Commissioner Duryea made a motion to approve the Draft Special-Called Meeting Minutes for April 7, 2022. Deputy Mayor Miller seconded the motion, and the motion carried unanimously.

B. Draft City Commission Meeting Minutes- April 7, 2022

Commissioner York made a motion to approve the Draft City Commission Meeting Minutes for April 7, 2022. Commissioner Smith seconded the motion, and the motion carried unanimously.

6. Special Presentations

A. Swearing-in of Deputy Police Chief (Mike Biles, Police Chief)

Mike Biles, Police Chief, came forward.

Chief Biles thanked the Mayor, Commission, and City Manager for allowing him to recognize Captain Kevin Pratt and promoting him to Deputy Police Chief.

Kevin Pratt was sworn in as Deputy Police Chief.

Deputy Chief Pratt thanked the City Manager, Commissioners, and Chief Biles. He stated that he is honored and feels supported in his new role.

B. Proclamation - Municipal Clerk's Week

Katie Reischmann, City Attorney, read the proclamation declaring May 1-7, 2022, as Professional Municipal Clerk's Week for the City of Lake Mary.

Ms. McCurdy thanked the Mayor and Commission for the recognition and all of the support. She stated it is her pleasure to work for the City.

C. City Employee of the 1st Quarter - Danielle Koury, City Engineer (Bruce Paster, Public Works Director)

Bruce Paster, Public Works Director, came forward. Danielle Koury, City Engineer came forward. Mr. Paster read Dave Dovan, Assistant Public Works Director's, nomination for City Employee of the 1st Quarter.

Mayor Mealor congratulated Ms. Koury, and thanked Mr. Dovan for the nomination.

- 7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**

Autumn Garick, 330 Bentley Street, Oviedo, FL came forward. Mrs. Garick discussed the company she co-founded, Tales to Tell, her volunteer time in Seminole County Schools, and the most effective ways to help students succeed in school. She requested Commission to create an HR Policy that allows City employees to volunteer one paid hour a week for Seminole County Schools.

Mayor Mealor stated that he appreciated this and shared that a number of our employees volunteer in our schools. Our Commissioners do as well when they are invited. The City Manager now has the request, and we will take that into consideration.

8. Unfinished Business

- A. 2021-RZ-06, Ordinance No. 1661, A request for an Amendment to the New Century Planned Unit Development (PUD). Applicant: Mr. Drew Abel, Weekly Home, LLC (Quasi-Judicial – Public Hearing – Second Reading) (Sabreena Colbert, Project Manager)**

Mrs. Reischmann read Ordinance No. 1661 by title only.

Sabreena Colbert, City Planner came forward to say staff has no additional comments regarding this item.

Commissioner Smith made a motion to approve Ordinance No. 1661, A request for an Amendment to the New Century Planned Unit Development (PUD). Deputy Mayor Miller seconded the motion, and the motion carried unanimously 5-0 by roll call vote on Second Reading. Commissioner Smith, Yes; Commissioner Duryea, Yes; Deputy Mayor Miller, Yes; Commissioner York, Yes; Mayor Mealor Yes.

9. New Business

- A. 2022-RZ-03, Ordinance No. 1665, A request for rezoning of property located at 419 W. Lakeview Ave. from A-1, Agriculture to R-1A, Residential. Applicant: John and Robin Jones (Quasi-Judicial – Public Hearing – First Reading) (Sabreena Colbert, Project Manager)**

Mrs. Reischmann, City Attorney, read Ordinance No. 1665, A request for rezoning of property located at 419 W. Lakeview Avenue from A-1, Agriculture to R-1A, Residential.

Sabreena Colbert, City Planner, discussed the information as presented in the Staff Report, which was included in the agenda packet for review.

There were no questions related to this item. The item was then opened for public hearing.

John and Robin Jones, 419 W. Lakeview Avenue, Lake Mary, came forward. Mr. Jones requested to expedite this process.

Mayor Mealor stated that he understood and explained that by statute the process cannot be expedited. He recognized that he had met with the Jones's to discuss the process and advised that staff are doing what they can to assist.

There were no more questions in relation to this item. The public hearing section was closed. The item was then opened for discussion and motion.

Commissioner Duryea made a motion to approve Ordinance No. 1665, A request for rezoning of property located at 419 W. Lakeview Ave. from A-1, Agriculture to

R-1A, Residential. Applicant: John and Robin Jones. Commissioner York seconded the motion, and the motion carried 5-0 by roll-call vote on First Reading. Commissioner Duryea, Yes; Deputy Mayor Miller, Yes; Commissioner York, Yes; Commissioner Smith, Yes; Mayor Meador, Yes.

10. Other Items for Commission Action

There were no other items for Commission action.

11. City Manager's Report

A. Items for Approval

a. Change Order Request for Ferran Services & Contracting, Inc.

Mr. Smith discussed the information as presented in the Staff Report, which was included in the agenda packet for review. He requested Commission authorize the approval of a Change Order for requested HVAC repair units and other services through the remainder of 2022.

There were no questions for Mr. Smith in relation to this item.

Deputy Mayor Miller made a motion to approve the request to authorize the City Manager to approve a Change Order to Ferran Services & Contracting, Inc. for the HVAC repair units and other services through the remainder of 2022. Commissioner Duryea seconded the motion, and the motion carried unanimously.

b. Purchase of Personal Protective Equipment (PPE) - Bunker Gear

Mr. Smith discussed the information as presented in the Staff Report, which was included in the agenda packet for review. He requested Commission to authorize the approval of the purchase of Personal Protective Equipment and Bunker Gear from Bennett Fire Products via the Lake County contract in the amount of \$151,099.80.

Commissioner York commented that he appreciated the proactivity to ensure that we get the best price for the equipment.

Commissioner Smith asked for clarity on the type of gear and expressed his appreciation of the proactiveness as well. Mr. Smith stated it was the gear used for calls.

Commissioner York made a motion to approve the request to authorize the City Manager to approve the purchase of Personal Protective Equipment and Bunker

Gear from Bennett Fire Products, via Lake County Contract, in the amount of \$151,099.80. Commissioner Duryea seconded the motion, and the motion carried unanimously.

c. Surplus Items from PD & IT

Mr. Smith discussed the information as presented in the Staff report, which was included in the agenda packet for review. He requested Commission declare the items listed on the staff report as surplus and authorize him to dispose of same.

Deputy Mayor Miller made a motion to surplus the items listed on the staff report and dispose of the same. Commissioner Smith seconded the motion, and the motion carried unanimously.

B. Items for Information

a. Monthly Finance Report

Mr. Smith advised that the Monthly Financial Report was in the information packet and all items are trending as normal.

C. Announcements

There were no announcements.

12. Mayor and Commissioners Report - 4

A. Commissioner York

He applauded the Parks and Recreation Department, the participating staff, as well as the residents that came out to Celebrate Liberty Park. He said it was a great success and hopes that we will make it an annual event. He also joined Mr. Smith at the Security Cluster Meeting held by CPS at Lake Mary High School to discuss security concerns and CPS measures.

B. Commissioner Smith

He directed staff to reach out to Seminole County regarding some issues that have been brought to his attention. First being, the Winn-Dixie shopping center on International Parkway and Lake Mary Blvd. It has been sold, and residents have requested to see what has been submitted for that location. The Burger King on Lake Mary Blvd is in disrepair and the residents are worried it will sit that way for a long period of time. Lastly, there is an electrical box needing repair on the corner of Lake Mary Boulevard and Rinehart Road. He thanked the Parks and Recreation Advisory Board for starting the clean up the park program. Commissioner Smith really liked the Seminole Education Restoration and Volunteers Program being there. They helped educate the volunteers how to best restore the lake, by removing invasive plants and replacing them with native ones. He hopes that the City continues this in the other City parks. The communities are invited to a Cluster Community Meeting on May 3rd at Lake Mary High School, regarding disciplinary and safety issues.

C. Commissioner Duryea

No Report.

Mayor Mealor wished Commissioner Duryea's son a speedy recovery.

D. Deputy Mayor Miller

He referenced a development item.

Mrs. Reischmann stated the item was a quasi-judicial matter and discussion would take place in the future when it is scheduled on the agenda and notices are prepared.

13. City Attorney's Report

No Report.

14. Adjournment

There being no further business, the meeting adjourned at 7:50.